

November 14, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:13 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Anthony Luciano, Fire Official Brian Ricci and Denise Phostole District Clerk.

Minutes

The minutes of the meeting for October were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The treasurer presented the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Lewis, and carried:

| Disbursements November 2024 | |
|--------------------------------|--------------|
| Administration | \$ 1,810.97 |
| Benefits (Life Ins/Workmans Co | \$ 2,503.60 |
| Insurance (Commercial Package | \$ 2,488.44 |
| Apparatus M&R | \$ 21,452.25 |
| Equipment M&R | \$ 4,677.44 |
| Buildings and Grounds M&R | \$ 2,584.19 |
| Meetings and Travel | \$ 914.00 |
| Purchases | \$ 15,070.00 |
| Supplies | \$ 4,342.76 |
| Utilities | \$ 3,611.97 |
| Uniforms | \$ 29,200.00 |
| UFSA | \$ 2,292.61 |
| Total Disbursements: | \$ 90,948.23 |

Commissioner Caggiano reported a transfer from the ION bank savings to the ION bank checking account in the amount of \$60,000.00 to cover invoices paid in November and December. There was a transfer of \$290,000.00 from the ION bank checking to the ION bank savings account – this was the second half tax levy. Have not received the refund checks for the Workers Comp audit or the Accident and Life policy. Still missing two invoices – ADP and Reliance Standard Life. Motion to accept financial report was made by Commissioner Luciano, seconded by Commissioner Cook, and carried.

Chief's Report

The Chief reported that there were 22 fire calls for the month of October, bringing the year-to-date fire calls to 210 and the total year-to-date activities to 292. The chief sent his report in his absence. See attached. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Luciano and carried.

Fire Official's Report

The Fire Official reported that there was a total of 7 home inspections for the month of October five of which passed the first time and two that passed on reinspection. He would like the surface to have the Office Suite on it. Also, a Knox Box in the new car. All businesses have been entered into First Due – set to go live by December 1st. Fire Official Ricci is resigning effective December 31st. He has recommended that the Commissioners promote Inspector Cowly to the position of FO. Motion to accept Fire Official's report was made by Commissioner Luciano; seconded by Commissioner Cook and carried.

Correspondence

- Received invoices for past due invoice from Fire and Safety; timely invoice from Fire and Safety; invoice for Fire Prevention for fire prevention month handouts; invoice from Verizon; invoice from Enforsys yearly renewal.
- Received email from the Township about fire restrictions cautioning fireworks usage on the Diwali holiday.
- Received maintenance agreement from Gen Serve.
- Received receipt for LOSAP 2023 contributions
- Received affidavit for special meeting from Daily Record
- Received CNC from Township
- Request from Fire Prevention to purchase 2018 International Fire Code paper edition
- Notified that the Star Ledger would no longer be in print effective February 2, 2025
- Cancelled monitoring with AC Daughtry. Equipment is not functional and they will make an appointment to come and remove it.
- Received contract from ALM for plowing for the 2024-2025 season
- Received invoice from Tri State for labor for set up of new computers and NAS

Old Business

Commissioners reviewed the Project Status report.

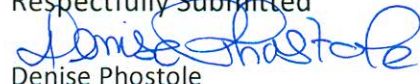
New Business

On a motion made and passed the Commissioners approved the Resolution to accept the introduced budget. Budget adoption set for December 12th public meeting prior to regular monthly meeting.

Adjournment

The motion to adjourn the meeting was made by Commission Cook, seconded by Commissioner Caggiano and carried. The meeting was adjourned by Commissioner Lewis at 8:46 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One