

## **April 11, 2024**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:03 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### **Roll Call**

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, and Ed Bitterle; Chief Jim Longobardi; Fire Inspector Michael Cowley and Denise Phostole District Clerk. Also present were John McGorry and Anthony Luciano.

### **Minutes**

The minutes of the meeting for March were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

### **Public Comment**

None

### **Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Bitterle, and carried:

Disbursements April 2024	
Administration	\$ 1,568.88
Benefits	\$ 4,133.28
M&R	\$ 18,782.77
Insurance	\$ 2,764.93
Purchases	\$ 12,537.87
Supplies	\$ 742.11
Utilities	\$ 3,287.95
UFSA	\$ 1,608.31
Total Disbursements:	\$ 45,426.10

Commissioner Caggiano reported there was a transfer made from ION Bank Savings to ION Bank Checking to cover bills paid. Commissioner Caggiano reported that there had been several instances of duplicate bills received that were coming in from different places. The commissioners reviewed the budget. Motion to accept financial report was made by Commissioner Bitterle, seconded by Commissioner Cook, and carried.

### **Chief's Report**

The Chief reported that there were 20 fire calls for the month of March, bringing the year-to-date fire calls to 56, and the total year-to-date activities to 80. The Chief reported the new foam had arrived (F500) and will be installed on the apparatus. There will be a two-hour period on Monday when the radios will be down at the police station; this should not affect us.

Towaco installed their receiver/repeater – we are still not receiving in certain areas. Department is properly disposing old hose. New Tires have been mounted on 352 and 353 in the front of the trucks. Have not received the bill yet. The men have been trying different kinds of tape on the floors of the bays for striping to see which ones adhere the best. Still waiting on quotes for the repair to the door of Unit 1. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Bitterle and carried.

### **Fire Official's Report**

Fire Inspector Cowley gave the following report in the Chief's absence: there were 5 home inspections in March. Fire Official will be working with First Due to arrange for the installation of the new program. Inspections are going well; half of Main Road from the townline to River Road has been started and some are full completed. All public schools have been started and are just waiting for minor things to be finished to reinspect. LHUs are being kept on top of and the Bureau is doing better with the quarterly inspections. Yellow stickers have arrived and are being used – the response is good. Doing better collecting fees and trying hard not to leave any money on the table. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Bitterle and carried.

### **Correspondence**

- Received invoice for Custom Post It Notes for FPB from Vista Print; Invoices from MO cleaning services, ALM, 2 invoices from NJ Door Works (repairs at station 1), Fire and Safety (past due).
- FPB notice of violations station 1.
- Updated LED sign quote from K&J
- Joint meeting request from Pine Brook to discuss fee increase for FPB and radios.

### **Old Business**

Commissioners reviewed the Project Status report.

### **New Business**

Matt LoBello gave a presentation on an electronic sign and answered questions from the commissioners. On a motion made by Commissioner Cook and seconded by Commissioner Bitterle the commissioners approved the applications for membership of Anthony F Condurso and Joe LoGrasso to Company One. All in favor. Commissioner Bitterle regretfully extended his resignation effective immediately – he will be moving out of district. The commissioners thanked him for his service.

### **Adjournment**

The motion to adjourn the meeting was made by Commissioner Caggiano, seconded by Commissioner Cook and carried. The meeting was adjourned by Commissioner Lewis at 9:45 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One