

March 14, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Ed Bitterle, and Don Crownover; Chief Jim Longobardi; Fire Official Brian Ricci and Denise Phostole District Clerk. Also present were John McGorry and Roger Atkinson.

Minutes

The minutes of the meeting for February were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried:

Disbursements March 2024	
Administration	\$ 5,222.42
M&R	\$ 32,827.14
Insurance	\$ 2,764.93
Supplies	\$ 1,111.26
Purchases	\$ 59,508.42
Training	\$ 800.00
Professional Services	\$ 750.00
Benefits - Life Insurance	\$ 521.28
Utilities	\$ 6,584.61
UFSA	\$ 2,850.62
Total Disbursements:	\$ 112,940.68

Commissioner Caggiano reported that he had not received the bank statements from Blue Foundry; the interest for the month has not been posted. There were transfers made from Kearny bank and ION Bank to checking to cover bills paid. The commissioners reviewed the budget. Motion to accept financial report was made by Commissioner Bitterle, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 18 fire calls for the month of February, bringing the year-to-date fire calls to 36, and the total year-to-date activities to 50. The Chief reported that the

hard suction hose for 352 had arrived. The heat was repaired in the bay at station one. The supply room at station three is being cleaned and cleared of out-of-date items. There will be electric car fire training (safety) on March 26th. On March 28th there will be NEMA weight limits on bridges. The Chief is working on updates to the website. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

Fire Official's Report

Fire Official Ricci Said that there were 5 home inspections in February. Fire Official has received a quote from First Due. There are 7 modules that they propose to install in place of ESP. The number of users is unlimited. Would need a tablet with cell service for the inspector when in the field. The commissioners have given their approval to place the order. They are currently looking for an inspector to do houses and permits. Having trouble finding someone. The car needs service. Questioning whether it should be repaired. The three fire prevention bureaus are currently looking to redo the fees. Motion to accept Fire Official's report was made by Commissioner Bitterle; seconded by Commissioner Crownover and carried.

Correspondence

- Received invoice MO cleaning, ALM, Fire and Safety Services and Joint billing 1st quarter from Pine Brook District 3
- Received readopted rules to enhance oversight in areas in particular contract review to insure greater accountability and transparency in public contracting in NJ.
- Received LOSAP list.
- Received analysis of channel interference from VComm for the police – forwarded to 3 districts.
- Received email regarding the repairs to the two radio sites that were down: broken cable at Turkey Hill and broken modem at Towaco.
- Forwarded work session notes regarding information from VComm about the proposal for radio assessment to three districts.
- Received sign up information from Municibid – wrote the resolution and newspaper ad for the sale of the truck and the 6X6.
- Received a report from the Chief regarding the repairs that are needed for the trucks.
- Received quote for door repairs for both bays at station one.
- Received information on a new law allowing for twenty-year debt repayment on fire trucks.
- Received affidavit for elections ad from District 3.
- Received a request from Town Clerk Stacy Kostka for the name of our lawyer.

Old Business

Commissioners reviewed the Project Status report.

New Business

The meeting was turned over to the District Clerk for the purpose of starting the annual elections of the Board and appointments. The reorganization meeting then proceeded. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by

Commissioner Cook and seconded by Commissioner Caggiano and carried. The meeting was turned over to Commissioner Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Lewis, seconded by Commissioner Crownover to elect Commissioner Cook. All in favor.

Motions were duly made, seconded, and carried in connection with the following:

Treasurer of the BOFC District 1	Michael Caggiano
District Clerk	Denise Phostole
Auditor	L VH LLC. Lynch, Vinci and Higgins
Lawyer	Anthony Bucco (JMHW.A.P.C)
Fire Official	Brian Ricci
Payroll Company	ADP
Newspapers	Daily Record, Citizen
Insurance	Holmes and McDowell

The following appointments were made:
Department Buildings and Grounds

Commissioners Cook and Crownover

Service contractors:

Alarm systems	Be Safe Security
Landscaping	Wick Services Inc.
Radios	Northeast communications
Custodians	M.O. Cleaning Services
Generators	Gen Serv, Kraft Power
Plowing	ALM
Pest Control	Western Pest
Truck M&R	NJEV, Nationwide, Fire & Safety Services

Commissioner Cook reported a leak at station one by the scupper – sheet rock is falling.

Adjournment

The motion to adjourn the meeting was made by Commissioner Cook, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 10:10 P.M.

Respectfully Submitted

Denise Phostole
District 1 Clerk Montville Township BOFC District One

MONTVILLE BOARD OF FIRE COMMISSIONERS
DISTRICT 1 MONTVILLE TOWNSHIP NJ

A RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS, DISTRICT ONE,
MONTVILLE, NJ 07045 DESIGNATING THE OFFICIAL/DEPOSITORIES AND AUTHORIZED
SIGNATURES

WHEREAS, N.J.S.A. 40A:5-14 mandates that the governing body of a governmental unit shall, by resolution passed by a majority vote of full membership thereof, designate as a depository for its monies, a bank or trust company having its business in the State of New Jersey and organized under the laws of the United States or this State.

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey, that the following institutions are hereby designated as depositories of the Montville Board of Fire Commissioners, District 1:

Blue Foundry Bank	JP Morgan Chase
ION Bank	Wells Fargo
Kearny Bank	Poppy Bank, CA
Lakeland Bank	Charles Schwab Bank
Columbia Bank	Bank Baroda

NOW THEREFORE BE IT FURTHER RESOLVED that the authorized signatures for depositories for March 2024 through March 2025 are as follows:

- Carl Lewis Chairman
- Robert Cook Vice Chairman
- Michael Caggiano Treasurer
- Donald Crownover Commissioner
- Edward Bitterle Commissioner

I CERTIFY the foregoing to be a true and accurate copy of a Resolution adopted by the Montville Board of Fire Commissioners, District 1, Montville Township, NJ 07045 at their reorganization meeting held on March 14, 2024.

ADOPTED: 3/14/2024

ATTEST:

Denise Phostole, District Clerk

MONTVILLE BOARD OF FIRE COMMISSIONERS
DISTRICT 1 MONTVILLE TOWNSHIP NJ

A RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS, DISTRICT ONE, MONTVILLE, NJ AUTHORIZING THE EMERGENCY REPLACEMENT OF THE BOILER AT STATION ONE, 108 MAIN ROAD, MONTVILLE, NJ 07045.

WHEREAS, on February 12, 2024, the Board was made aware that the boiler at station one had ceased to operate, and parts were not readily available to repair it because of its age.

WHEREAS it is the recommendation of Mahan Plumbing who services the boiler that there be immediate action to replace the failed boiler; and

WHEREAS, the aforementioned conditions constitute a time-sensitive emergency, warranting the invocation of N.J.S.A. 40A:11-6, Emergency Contracts, based upon the above noted professional opinion; and

WHEREAS, the Board of Fire Commissioners District 1 Montville Township NJ accept this recommendation, and immediately award a contract without public advertising for bids and bidding, and notwithstanding that such contract price may exceed existing bid thresholds, to Mahan Plumbing

WHEREAS, the boiler will be replaced, and an invoice will be presented to the Board in an amount not to exceed \$25,000.00.

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey, as follows:

The Board of Fire Commissioners District 1, Montville Township, NJ acknowledge and declare the existence of an emergency pursuant to N.J.S.A. 40A:11-6, et seq, requiring immediate delivery of materials, supplies and services so as to replace the boiler within station one, located at 108 Main Road, Montville, NJ.

Due to the time-sensitive nature of such emergency repairs, the Board is hereby authorized to perform any other action necessary so as to repair the condition at Station one.

ADOPTED: 2/12/2024

ATTEST:

Denise Phostole, District Clerk

Carl Lewis, Chairman, Montville BOFC

MONTVILLE BOARD OF FIRE COMMISSIONERS
DISTRICT 1 MONTVILLE TOWNSHIP NJ

A RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS, DISTRICT ONE, MONTVILLE, NJ AUTHORIZING THE SALE OF A FIRE DEPARTMENT VEHICLE THAT HAS BEEN DEEMED SURPLUS OR ABANDONED WITH MUNICIBID, LLC

WHEREAS, the Board of Fire Commissioners has determined that the personal property described on Schedule A attached hereto and incorporated herein is no longer needed for public use; and

WHEREAS, Municibid LLC has been awarded a state contract (No. 19-GNSV1-00696 and Solicitation No. 19 DPP00272) to perform online auctions under the terms and conditions of said contract; and

WHEREAS, the sale is being conducted pursuant to N.J.S.A. 40A:11-36 and under the guidance set forth in the Division of Local Government Services' Local Finance Notice 2019-15; and

WHEREAS, N.J.S.A. 40A:11-36(5) provides that a contracting unit may reject all bids if it determines such rejection to be in the public interest. In any case in which the contracting unit has rejected all bids, it may readvertise such personal property for a subsequent public sale. If it elects to reject all bids at a second public sale, pursuant to this section, it may then sell such personal property without further publication of notice thereof at private sale, provided that in no event shall the negotiated price at private sale be less than the highest price of any bid rejected at the preceding two public sales and provided further that in no event shall the terms or conditions of sale be changed or amended.

WHEREAS, the Montville Board of Fire Commissioners, District 1 intends to utilize the online auction services of Municibid LLC located at www.municibid.com and place the surplus personal property listed on Schedule A, which is attached hereto and made a part hereof by reference; and

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey, as follows:

1. The property listed on Schedule A is hereby deemed to be surplus personal property subject to sale or other disposition by the Board of Fire Commissioners.
2. The Board is hereby authorized to sell the surplus personal property as indicated on Schedule A on an online auction website entitled www.municibid.com.

3. The dollar amounts applicable to each personal property entry on Schedule A shall constitute the minimum bid therefor.
4. The terms and conditions of the agreement entered into between Municibid and the Board of Fire Commissioners of District 1 are available at www.municibid.com and in the Board of Fire Commissioners of District 1's office.
5. The Commissioners are hereby authorized to take all steps necessary to effectuate the purpose of this Resolution.
6. Pursuant to N.J.S.A. 40A:11-36 notice of the date, time, and place of the public sale together with a description of the items to be sold and the conditions of sale shall be published in the Daily Record the Board's official newspaper. Such sale shall be held not less than seven nor more than 14 days after the latest publication of the notice thereof.
7. This Resolution shall take effect immediately.

ADOPTED: 1/11/2024

ATTEST:

Denise Phostole, District Clerk

Carl Lewis, Chairman, Montville BOFC