

## January 11, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Robert Cook, Ed Bitterle, Don Crownover; Chief Jim Longobardi and Denise Phostole District Clerk. Also, present were Roger Atkinson and Ron Baldwin.

### Minutes

The minutes of the meeting for December were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Crownover, and carried:

Disbursements January 2024	
Administration	\$1,836.43
Benefits	\$3,175.28
M&R	\$3,924.70
Insurance	\$2,455.19
Office Expense	\$250.00
Supplies	\$339.26
Purchases	\$1,138.33
Utilities	\$4,322.92
UFSA	<u>\$2,011.22</u>
	\$19,453.33

In the absence of Commissioner Caggiano the clerk reported that the interest had not been updated for December. There remains an open balance of \$1,000 on the insurance claim receivable due to the deductible. Commissioner Caggiano will contact the insurance company as he was told that there would not be any deductible due to our loss record. Motion to accept financial report was made by Commissioner Crownover, seconded by Commissioner Cook, and carried.

## **Chief's Report**

The Chief reported that there were 21 fire calls for the month of December, bringing the year end fire calls to 248, and the total year end activities to 356. The Chief reported that there was a problem with the plowing at station one and that it resulted in problems pulling out the trucks for a fire call. Still need a way to dispose of the old foam. The state is sending a survey; we may need to pay to dispose of it. We have two years. If it is used incorrectly, we could be charged with negligence. The new radio company will not touch our old radios for tune ups. Police are on digital, and the fire department is still on analog. The county system is also digital but not the same system as the police. Will ask Montville Chief of police to the next meeting. Boonton LOSAP increased – would like to see if our LOSAP can also be increased. Discussion regarding the combination of first aid squad with fire department. Cedar Knolls (Whippany) is combined. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

## **Fire Official's Report**

None.

## **Correspondence**

- Received invoices from GenServe, Fire and Safety, Lil Geeks, NAPA Lakeland Auto Parts and Tri State (Sent to the Chief's email)
- Received an email from Commissioner Bitterle on the status of the trees and the fence repairs at station one.
- Received and approval to release the LOSAP Death claim for Alan Cook
- Received report from Northeast – the system check showed all sites were up and running.
- Received a request from Witmer for a copy of the tax-exempt form for the commissioners.
- Received the signed plowing contract from ALM.
- Received the revised introduced budget from the accountants – uploaded to FAST.

## **Old Business**

Commissioners reviewed the Project Status report. They discussed the radios and the ongoing issues with communication.

## **New Business**

Commissioners approved the request by Ron Baldwin to use station two on Sunday January 14<sup>th</sup>. Heat at company one in the bays is not working (front unit out, back unit is working). Replace urinal at station one (broken and leaking onto the furnace). The cost to repair it is estimated at \$4,500.00. Requested quote to repair the bay doors at station one. Ceiling falling down in the bays at station three.

## **Adjournment**

The motion to adjourn the meeting was made by Commissioner Crownover, seconded by Commissioner Cook and carried. The meeting was adjourned by Commissioner Lewis at 8:33 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One