

October 8, 2015

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township's Clerk Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Berry, who presided. Chairman Berry pointed out the Fire Exits.

Roll Call

Those present were: Commissioners James Berry, Michael Caggiano, Carl Lewis, Robert Cook, Robert Purnell; Chief Jim Longobardi; Fire Official Joseph Serrecchia; Administrator Bud Ballentine, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of September were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Purnell and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Purnell, and carried:

Disbursements October 2015	
Administration	\$ 1,088.56
Professional services	\$ 462.00
M&R	\$ 3,488.16
Supplies	\$ 128.90
Equipment	\$ 1,529.77
Utilities	\$ 1,974.03
UFSA	\$ 3,305.55
Total Disbursements:	\$ 11,976.97

Commissioners discussed 2016 budget. Motion was made by Commissioner Purnell, seconded by Commissioner Lewis and carried to set clerk's hours at seventy-two per month, rate to remain the same for the 2016 budget.

Commissioner Caggiano will check into pension for clerk. Commissioners reviewed the 2015 budget line items.

Motion to accept financial report was made by Commissioner Lewis; seconded by Commissioner Cook, and carried.

Chief's Report

There were 29 activities for the month of September bringing the year to date total to 186; 134 were fire calls. Chief reported the 1200 feet of 5 inch hose that was ordered has shipped. The chief said he was told the new ATV was too heavy for the old trailer, and the company that sold us the ATV recommended that we not use the trailer. After discussion it was determined that the trailer could still be used for the new equipment.

Motion to accept Chief's report was made by Commissioner Lewis; seconded by Commissioner Purnell and carried.

Fire Official's Report

Fire Official gave his report all is going well with inspections. There were a total of 8 inspections for the month. Fire Official Serrecchia stated that the penalty money generated for the year and designated for the use of the fire department must be used before the end of this year.

Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Lewis, and carried.

Correspondence

- We received a copy of the executive order regarding the State of Emergency order put into effect due to the pending storm.
- We received a letter from the Montville Animal Shelter requesting use of the bays at Company three on November 14, 2015 between 8:30 and 12:30.
- Received the registration renewal on the 2000 Seagrave.
- Received a questionnaire from VFIS on current insurance coverage
- Received the property tax exemption forms from the tax collector, Montville

Old Business

The air conditioner filter was changed at station three. Roof repairs were made at station one. Commissioner Cook will check bays at station one next time it rains to make sure that the roof is no longer leaking. Clerk will send a letter to the

animal shelter granting permission to use the bays and will ask them to contact the chief to arrange to have the trucks moved. We received 4 bids for the snow plowing contract to be awarded for the 2015-2016 season. Commissioners reviewed the bids and after discussion a motion was made by Commissioner Purnell, seconded by Commissioner Lewis, and carried, to award the contract to ALM, Advanced Land Management based in Towaco. Clerk to send letter and request contract and COI from ALM.

New Business

Chairman Berry completed the insurance questionnaire – clerk to mail back to VFIS. Life members who attended the convention this year must submit a voucher in order to be reimbursed for part of the expenses that they incurred.

Adjournment

Motion to adjourn meeting was made by Commissioner Lewis seconded by Commissioner Purnell and carried. Meeting was adjourned by Chairman Berry at 8:30 P.M.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Denise Phostole". The signature is written in a cursive style with a large, looping initial "D".

Denise Phostole

District 1 Clerk

Montville Township BOFC

District One