

October 14, 2016

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:05 P.M. by Chairman Berry, who presided. Chairman Berry pointed out the Fire Exits.

Roll Call

Those present were: Commissioners James Berry, Carl Lewis, Michael Caggiano, Robert Cook; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of September were read and accepted as read. Motion to accept made by Commissioner Lewis; seconded by Commissioner Cook and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Lewis, and carried:

Disbursements October 2016

Administration	\$ 1,678.62
LOSAP	\$ 17,450.00
M&R	\$ 11,186.59
Utilities	\$ 3,047.07
UFSA	<u>\$ 4,016.17</u>
Total Disbursements:	\$ 37,378.45

Commissioner Caggiano reported the tax levy check has been received. The next CD coming due is at Atlantic Stewardship Bank and will come due on November 26. A refund has been received from Lincoln Financial for Coleman. The commissioners reviewed the budget and all is in line for this year. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Lewis, and carried.

Chief's Report

There were 23 activities for the month of September bringing the year to date total to 182; 116 of which were fire calls. The Chief reported that there is an open house scheduled for October 15 at station 1 from 10 AM to 2 PM. There has been no response from R 1 regarding the request to visit on November 22. Chief received the paperwork concerning the county mutual aid program. Needs to be signed; Chief Cook will hand deliver to the county. Dinner dance will be held on November 11. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Lewis and carried.

Fire Official's Report

Fire Official reported that all is going well with inspections. There were a total of 11 home inspections for the month of September. Fire Official received a phone call regarding the resource room conversion from one of the staff members at the school. He contacted Steve Toth and as of October 7 the board still did not have permission to go ahead with the project. Received a letter on what appears to be fire prevention letter head regarding the demolishing of vacant structures. Fire prevention did not send it out and does not know who did. Will try to determine where it came from. Fire Official will be attending the Joint Commissioners meeting to present the new fee schedule. All three fire prevention districts are in agreement on the increase. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Caggiano, and carried.

Correspondence

- Received signed contract for plowing for 2016-2016 season from ALM.
- Phone call from Census Bureau regarding address of Commissioners and contact information
- FEMA grant information from Township Clerk.
- Received check and insurance from Ray George for use of Company 2.
- Received email from Civil Service representative to arrange a meeting.
- Received letter from insurance broker regarding the findings of the workers comp insurance inspection results.

Old Business

Commissioner Caggiano spoke to lawyer regarding getting a waiver for the clerk to be able to opt out of the defined contribution plan that is mandated by the state. Lawyer checked and this is not possible. Dumpster at station two has been changed to a bear resistant dumpster with a bar. We may also need to also install a lock as a further deterrence. Commissioner Cook trying to arrange a meeting with the park commission and the freeholders about the access issues at Turkey Hill.

New Business

Commissioners Caggiano and Berry will meet with Civil Service representative. Motion to adjourn meeting was made by Commissioner Caggiano, seconded by Commissioner Lewis and carried. Meeting was adjourned by Chairman Berry at 8:05 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One