

November 10, 2016

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:06 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of October were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Lewis, and carried:

Disbursements November 2016

Administration	\$ 3,303.88
Training	\$ 1,595.00
M&R	\$ 1,586.16
Supplies	\$ 727.84
Equipment	\$ 39,780.20
Utilities	\$ 1,602.88
UFSA	<u>\$ 4,301.06</u>
Total Disbursements:	\$ 52,897.02

Commissioner Caggiano reported the Atlantic CD coming due on November 26 would be rolled over. Signature cards need to be updated at Connect 1. The 2016 budget was reviewed. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Lewis, and carried.

Chief's Report

There were 18 activities for the month of October bringing the year to date total to 200; 126 of which were fire calls. The Chief reported that department elections will be held on November 22 from 7 to 9 pm. The dinner dance will be at the Hanover Manor on November 11. Chief Cook requested that the commissioners respond to a letter received from the Towaco fire department, Chief Kenneth Breeman, requesting Montville District 1 be dispatched to all Towaco calls between the hours of 6 AM and 6 PM effective November 1, 2016 due to a shortage of daytime Towaco Volunteer firefighters. Chief Cook is in agreement with the request. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official reported that all is going well with inspections. There were a total of 13 home inspections for the month of October. Inspections have been completed on all LHUs. Fire Official Serrechia received correspondence from Steve Toth stating that the resource room conversion at the high school was on hold. Commissioners and Fire Official Serrechia discussed the fee increases for the Fire Prevention Bureau.

Commissioner Cook made a motion to accept the increases as presented at the October 14, 2016 meeting, seconded by Commissioner Caggiano; all in favor. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Caggiano, and carried.

Correspondence

- Received a save the date from the township for January 1, 2017, Montville Township 150 Anniversary Celebration
- Received notice from the State regarding extending polling hours for elections.

Old Business

Commissioner Cook and Lewis to get specs for the roof at station two. Roof will be put out for bid. Commissioner Caggiano and the Clerk met with Andrew O'Donnell from the Civil Service Commission. Commissioners need to access CAMPS and update the list of employees. Clerk has asked Mr. O'Donnell for the contact person to gain access to the site. Commissioner Lewis gave a report on the joint commissioners meeting in regards to the situation with the radios. Kathy Cain from district 3 will be contacting companies regarding doing a survey of the radio reception in all districts.

New Business

Commissioners reviewed the introduced 2017 budget. Commissioner Lewis made a motion, seconded by Commissioner Cook to approve the 2017 budget. All in favor. Commissioners agreed with the dual dispatch request from Towaco; clerk to send letter to Chief Breeman.

Motion to adjourn meeting was made by Commissioner Caggiano, seconded by Commissioner Cook and carried. Meeting was adjourned by Vice Chairman Lewis at 8:05 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One