

March 12, 2015

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township's Clerk Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:08 P.M. by Chairman Berry, who presided. Chairman Berry pointed out the Fire Exits.

Roll Call

Those present were: Commissioners James Berry, Michael Caggiano, Robert Purnell, Robert Cook; Chief Jim Longobardi; Fire Official Joseph Serrecchia; Administrator Bud Ballentine, and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of February were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Berry and carried. The minutes of the Special Meeting of February 12, 2015 were read and accepted as read. Motion to accept made by Commissioner Purnell and seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

| | |
|-----------------------|-----------|
| • Payroll | \$3538.46 |
| • Office Exp | \$260.77 |
| • Utilities | \$3148.22 |
| • Monitoring | \$69.75 |
| • Grounds | \$7439.40 |
| • Repairs/Maint/Equip | \$5352.43 |
| • Legal fees | \$621.00 |
| • Training | \$375.00 |
| • PERS | \$379.97 |
| • Communication | \$266.00 |

Total Disbursements February: \$21,451.00

The balance of the monies due the Fire Prevention Bureau will be transferred after the audit to the FPB account. Commissioner Caggiano said that the pension figures have been updated to the end of year; the remaining old balances on the accounts of Diane Woltman and Joseph Serrecchia will be cleared by the next meeting.

Commissioners went over the budget line amounts for 2015, and reviewed all account reconciliations. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Cook and carried.

Chief's Report

There were 36 activities for the month of January; 13 were fire calls; total year to date fire calls 26. Chief Longobardi spoke to the Lt Caggiano at the police department. They are going to CAD and would like the Fire Departments to consider going also. The updates to the website are progressing. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Purnell and carried.

Fire Official's Report

Fire Official gave his report all is going well with inspections. There were a total of nine inspections for the month. Lake Valhalla Club has connected to natural gas and they have removed the propane tank from the Pavilion and also removed the oil tank. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell and carried.

Correspondence

We received a certified letter requesting access to Company 2 for the purpose of testing of the air and soil due to an environmental investigation of Marottas.

We received a notice from Chevrolet regarding a potential problem with the Tahoe.

We received a letter from Craig Drake regarding the plowing of the fire houses.

We received an email from Montville Township regarding an amendment to the ordinance about key boxes (189-20).

Old Business

Commissioner Berry said that the contract for snow plowing needs to be reviewed and guidelines written before it goes out for bid for next season. We have not had a response from the BOE regarding access through the front entrance. Clerk will follow up.

New Business

Commissioner Berry will call regarding access to Company 2 for the environmental testing.

Reorganization meeting then proceeded:

The meeting was turned over to the Clerk for the purpose of starting the annual elections and appointments. On the request for nominations for Chairman of the Board a motion to nominate Jim Berry was made by Commissioner Cook and seconded by Commissioner Purnell, and carried. Jim Berry was elected Chairman of the Board by unanimous vote. The meeting was then turned over to the Chairman.

Motions were duly made, seconded and carried in connection with the following:

| | |
|----------------|---------------------------------------------|
| Vice Chairman | Carl Lewis |
| Treasurer | Michael Caggiano |
| District Clerk | Denise Phostole |
| Administrator | Oliver Ballentine |
| Auditor | Vincent Montanino |
| Lawyer | Anthony Bucco (JMHW.A.P.C.), Gary Needleman |
| Fire Official | Joseph Serrecchia |
| Payroll | Paychex |
| Newspapers | Daily Record, Citizen |
| Insurance | Holmes & McDowell |

The following appointments were made:

Carl Lewis and Robert Cook Department Buildings and Grounds

Service Contractors:

| | |
|---------------|-------------------------|
| Alarm systems | Art Daughtry, Inc |
| Pagers | Pinnacle Communications |
| Generators | RJ Control, Kraft power |

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Berry at 8:05 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One