

June 10, 2016

The Vice-Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:01 P.M. by Vice-Chairman Lewis, who presided. Vice-Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Robert Purnell; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of April were read and accepted as amended regarding the generator coverage at station three.

Motion to accept as amended made by Commissioner Purnell; seconded by Commissioner Cook and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements June 2016	
Administration	\$ 2,006.00
Professional fees	\$ 6,000.00
M&R	\$ 7,946.00
Utilities	\$ 1,167.00
UFSA	\$ 3,289.00
Total Disbursements:	\$ 20,408.00

Commissioners reviewed the budget year to date. Motion to accept the financial report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Chief's Report

In the absence of the chief the report was read by the District Clerk. There were 21 activities for the month of May, bringing the year to date total to 101; 64 of which were fire calls. Motion to accept Chief's report was made by Commissioner Purnell, seconded by Commissioner Cook, and carried.

Fire Official's Report

Fire Official gave his report all is going well with inspections. There were a total of 14 inspections for the month. All registrations have been paid for this year. Inspections of the schools have all been done; there are outstanding violations that still have not been corrected. The fire official has been in contact with each of the locations regarding the violations. Discussion regarding the possibility of paying the men to standby when fire watch is needed at events. Need to review the town ordinance to see if this is possible. The state check was received. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Correspondence

- Received application from Tanner Grevesen to join Company 2. He is currently a junior member
- Received newsletter from VFIS
- Received email from state of NJ regarding Authority Bond Refunding

Old Business

Commissioner Cook met with Weiss Electric regarding the installing of a separate generator at Station 3. The estimate to install was \$40,000.00 and the estimate to tie into the existing generator was \$9,000.00. The tie in would include the lights and outlets, and the heating unit in the bays. Commissioner Purnell made a motion to tie into the existing generator, seconded by Commissioner Cook. All in favor.

Commissioner Cook will contact Weiss regarding the installation of the transfer switch.

New Business

Motion was made to accept Tanner Grevesen's application to join company two. All in favor. Invoices were received for the cabinets and the counter top for the crew room at Station 3. Commissioner Caggiano reported that the Workman's Comp audit had been completed and submitted. Commissioner Lewis has contacted Ned Stevens Gutter Cleaning regarding the redirecting of the gutters at Station 2. Commissioner Caggiano presented the 2015 audit. The audit was reviewed and discussed by those present. Commissioner Berry previously reviewed and accepted the findings. A motion was made by Commissioner Cook, seconded by Commissioner Purnell to accept the findings of the audit and a resolution was passed to confirm the annual audit.

Adjournment

Motion to adjourn meeting was made by Commissioner Caggiano, seconded by Commissioner Purnell and carried. Meeting was adjourned by Vice-Chairman Lewis at 8:58 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One

Montville Township Fire District No. 1
Montville, N.J.

RESOLUTION TO CONFIRM ANNUAL AUDIT

WHEREAS, N.J.S.A. 40A:5A-15 requires the members of each local Fire District to cause an annual audit of its accounts to be made, and

WHEREAS, the annual audit report for the fiscal year ended December 31, 2015 has been completed and filed with the Board of Fire Commissioners of Montville Township Fire District No. 1 pursuant to N.J.S.A. 40A:5A-15, and

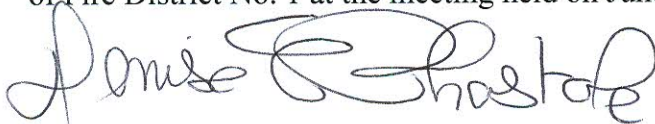
WHEREAS N.J.S.A. 40A:5A-17 requires the governing body of each Fire District to, within 45 days of receipt of the annual audit, certify by Resolution to the Local Finance Board that each member thereof has personally reviewed the annual audit report, and specifically the sections of the audit entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board, and

WHEREAS, the members of the Board of Fire Commissioners of Montville Township Fire District No. 1 have received the annual audit and have personally reviewed the annual audit, and have specifically reviewed the sections of the annual audit report entitled "General Comments" and "Recommendations", and has evidenced same by group affidavit in the form prescribed by the Local Finance Board,

NOW, THEREFORE BE IT RESOLVED, that the members of the Board of Fire Commissioners of Montville Township Fire District No. 1 hereby certify to the Local Finance board of the State of New Jersey that each governing Body Member has personally reviewed the annual audit report for the fiscal year ended December 31, 2015 and specifically reviewed the sections of the audit report entitled "General Comments" and "Recommendations" and has evidenced same by group affidavit in the form prescribed by the Local Finance Board.

BE IT FURTHER RESOLVED that the secretary of Fire District is hereby directed to promptly submit to the Local Finance Board the aforesaid group affidavit, accompanied by a true copy of this resolution.

I, Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution adopted by the Commissioners of Fire District No. 1 at the meeting held on June 9, 2016.



Denise T. Phostole
District 1 Clerk
Montville Township BOFC District 1