

July 10, 2014

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township's Clerk Office.

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District #1, Montville Township, held at the Firehouse 86 River Road, Montville, NJ. Meeting was called to order at 7:09 pm by Chairman James Berry, who presided.

### **Roll Call**

Those present were Commissioners James Berry, James Woltman, Michael Caggiano, Robert Purnell and Carl Lewis; Chief Jim Longobardi, Fire Official Joseph Serecchia, Oliver Ballentine and Denise Phostole in for clerk.

### **Minutes**

The minutes of the June meeting were read and accepted as read by Commissioner Lewis and seconded by Commissioner Purnell.

### **Public Comment**

None

### **Financial Report**

The Treasurer gave the financial report and presented the bills for payment.

- Building Maintenance \$97.20
- Utilities \$1,189.93
- Office and Pension \$972.41
- Training and Equipment \$ 2016.19
- Building and Grounds \$ 838.00
- Salary \$3,821.39

Commissioners went over the budget amounts, so far year to date all is in line with the budget. Motion to accept financial report was made by Commissioner Lewis, seconded by Commissioner Purnell and carried.

### **Chief's Report**

There were eleven fire calls for the month of June, 92 fire calls year to date. Two more quotes were received for the dryer for the turnout gear and hose; one received from The Fire Store in the amount of \$7,995 plus shipping; the second one from Tri State Laundry Equipment, not including the racks. The

chief will come back with all inclusive quotes for the dryer. Motion to accept Chief's report was made by Commissioner Purnell and seconded by Commissioner Lewis.

### **Fire Official's Report**

Fire Official Joe Serrecchia reported that he has been busy with inspections on resales (list attached.) He reported that he getting a lot of calls that aren't Montville – mainly for Towaco. He is having the email address added to the Montville Messenger and the phone number taken out. The commissioners and fire official reviewed the report of audit for the Fire Prevention Bureau. Joe Serrecchia stated that he is aware of the \$8,405 credit balance being held in the commissioners account on behalf of the Fire Prevention Bureau and has elected for it to remain in the commissioners account for the use of the Fire Prevention Bureau.

### **Correspondence**

Received a letter from JCP&L regarding one of the meters not registering.

Received a letter from Holmes and Mc Dowell outlining the yearly workers comp estimate.

Received a copy of a letter sent to the Montville Township Police Department from the Joint Board of Fire commissioners District one and two requesting that the dispatchers include cross streets when dispatching the fire departments.

### **Old Business**

The Commissioners will meet to open the account at Lincoln Park Savings when all can go. The landscaping at Company 3 will be bid on; Carl Lewis to contact three companies.

### **New Business**

A second letter will be sent to the Police department requesting that the dispatchers include cross streets when dispatching the fire departments, as they still are not providing them; copy to township administrator and include a copy of the first letter from the Joint Boards of Fire Commissioners.

Commissioner Berry will contact JCP&L regarding the meter.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Lewis and seconded by Commissioner Purnell and carried. Meeting was adjourned by Chairman Berry at 7:55 pm.

Respectfully submitted,

Denise Phostole

Sub for Clerk Diane Woltman

