

December 8, 2016

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Robert Purnell; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of November were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Purnell and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Lewis, and carried:

Disbursements December 2016	
Administration	\$ 2,343.00
M&R	\$ 3,956.00
Supplies	\$ 297.00
Equipment	\$ 6,159.00
Utilities	\$ 3,091.40
UFSA	\$ 3,437.00
Total Disbursements:	\$ 19,283.40

Commissioner Caggiano reported the Atlantic CD was rolled over. Signature cards need to be updated at Connect 1. There is a CD coming due at Connect 1 in February of 2017. The 2016 budget was reviewed. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Chief's Report

There were 21 activities for the month of November bringing the year to date total to 221; 141 of which were fire calls. The Chief reported that there would be a final engineering meeting on Saturday December 10 for the new rescue truck. Santa on the fire truck is scheduled for December 17, and the company party is at station one on Sunday December 18. Unused clothing allowance was returned to the commissioners. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official reported that all is going well with inspections. There were a total of 13 home inspections for the month of November. Fire Official Serrechia met with school officials regarding the use of four rooms at the high school as teacher's lounges. Fire

Official was contacted by members of the Township Committee inquiring about the use of fireworks at their reorganization meeting on January 1, 2017. Request was denied by the Fire Official. Inspections at the fire stations have been completed. Fire Prevention Bureau has been audited by the state. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Correspondence

- Letter sent to Chief Breeman agreeing to dual dispatch between District One and District Two Monday through Friday 6:00 AM to 6:00 PM.
- Introduced and approved budget sent to the state for approval.
- Open Public Meeting Act sent to Citizen and Daily Record for publication.
- Legal notice sent to Daily Record and posted for January 12, 2017 open meeting to adopt the 2017 budget.

Old Business

Commissioner Cook and Lewis are working on the specs for the roof at station two. Commissioner Cook reported that the roof at station one is leaking again. Waiting to hear on the survey regarding the radio reception in all three districts. Radio equipment was originally installed by Pinnacle. Problems in reception seem to be concentrated in District One and Two. District Three is not reporting large gaps in their coverage area.

New Business

Clerk reported that the domain name and webhosting for the public information site that the state mandates has been renewed for two years, expiring January 27, 2019. A copy of the 2017 budget has been posted to the website and two copies have been mailed to the state for approval. Motion to adjourn meeting was made by Commissioner Purnell, seconded by Commissioner Cook and carried. Meeting was adjourned by Vice Chairman Lewis at 8:20 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One