

## September 9, 2021

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:09 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi; Fire Official Alex Phostole; Fire Inspector Ron Baldwin and Denise Phostole District Clerk.

### Minutes

The minutes of the meeting of August were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Schmidt, seconded by Commissioner Purnell, and carried:

#### Disbursements August 2021

Administration	\$	1,563.68
Purchases	\$	4,531.98
M&R	\$	10,733.84
Buildings and Grounds	\$	1,319.06
Equipment repair	\$	179.50
Utilities	\$	2,404.58
Insurance	\$	5,109.62
UFGA	\$	2,564.84
Total Disbursements:	\$	28,407.10

Commissioner Caggiano reported that there were no transfers for the month of August. The commissioners reviewed the budget and expenses; all items in line at the present time. Commissioner Caggiano reported that he had received a \$1,000 donation from Columbia Bank. Commissioner Caggiano has a meeting with the accountants (Kyle Wiedemann) to go over items that they require to complete the audit. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

## **Chief's Report**

Chief reported that there were 22 fire calls for the month of August, bringing the year to date fire calls to 129, and the total year to date activities to 190. The department will be doing training on the six wheelers and may host the training in Montville. Discussed the need to put money into the budget next year to purchase tools, etc. for the new ladder truck. Discussed the issues with electric car fires. There is an application for a new member, Conner Olson, who will be joining Company 1. Truck 353 is back in service; truck 351 is out of service (suspension issues). Discussed the purchase of a new house dryer and the installation. Annual Dinner Dance will be held on November 12<sup>th</sup> at the Hanover Manor. Motion to accept Chief's report was made by Commissioner Schmidt; seconded by Commissioner Cook and carried.

## **Fire Official's Report**

Fire Official reported that there was a total of 12 home inspections for the month of August. Fire Prevention car is currently out of service for a coil pack and spark plugs. The State check was received. The schools and restaurant inspections are complete. LHU's are complete. The Fire Prevention Department is being audited by the State on September 22. Fire Official Phostole and Fire Inspector Baldwin attended the county meeting and will be signing up for membership in the association. Motion to accept Fire Official's report was made by Commissioner Caggiano; seconded by Commissioner Purnell and carried.

## **Correspondence**

- The revised list for the usage of gas cards was sent to the town.
- Letter was sent to the Morris County Parks Commission regarding trail marking.
- Request by Kayte Epperly Ahearn for use of station two on February 19, 2022

## **Old Business**

The commissioners reviewed the outstanding project status report. Discussed clothing allowance.

## **New Business**

On a motion made by Commissioner Caggiano and seconded by Commissioner Schmidt the application for membership of Connor W. Olsson was accepted. All in favor.

## **Adjournment**

Motion to adjourn meeting was made by Commissioner Purnell, seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 8:37 P.M.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC District One