

## October 8, 2020

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 6:51 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi, Fire Official Joseph Serrecchia and Denise Phostole District Clerk.

### Minutes

The minutes of the meeting of September were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Schmidt, and carried:

#### Disbursements October 2020

Administration	\$ 3,738.63
Purchases	\$ 1,290.00
M&R	\$ 8,799.28
Supplies	\$ 1,816.99
Training	\$ 1,701.19
Utilities	\$ 1,411.08
Gear and Radios	\$ 40,964.36
UFSA	\$ 3,795.75
Total Disbursements:	\$ 63,517.28

Commissioner Caggiano reported the transfer of \$85,000.00 from Lincoln First bank to Lakeland operating account. There are two CDs maturing on October 27<sup>th</sup> at Blue Foundry Bank. The LOSAP report for the first quarter has been received. Motion to accept financial report was made by Commissioner Cook; seconded by Commissioner Purnell and carried.

### Chief's Report

Chief reported that there were 15 fire calls for the month of September, and bringing the year to date fire calls to 150, and the total year to date activities to 185. The firefighters will be

attending a drill at the academy on October 27<sup>th</sup>. 351 failed the pump test. 354 advised to get service. 350 is still out of service. There will be ICS classes at station two on October 15<sup>th</sup>, 22<sup>nd</sup> and November 5<sup>th</sup>. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

### **Fire Official's Report**

Fire Official gave his report. There was a total of 21 home inspections for the month of September. There is still a problem at the high school. The Life Hazard Units will be completed by the end of the month. Motion to accept Fire Official's report was made by Commissioner Caggiano; seconded by Commissioner Purnell and carried.

### **Correspondence**

- Received notice from the state regarding remoted meetings
- Request from Jim Longobardi for the use of station two on October 31, 2020
- Received a quote for wireless system for station 3
- Received notice from Lil Geeks of website breach

### **Old Business**

The Joint Commissioners Meeting for October has been cancelled. The doors have all been repaired. Commissioners are checking into having someone replace the roof at station one. Ron Baldwin will be contacting contractors for the remodel at station two. The portico at station one has been repaired.

### **New Business**

The commissioners reviewed the annual audit for 2019. They reviewed the recommendations of the auditors and signed the group affidavit. The commissioners passed a resolution certifying the annual audit report. The commissioners passed a resolution appointing Alex Phostole to the position of Fire Official. Motion to allow the use of station two by Jim Longobardi. All in favor.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Cook seconded by Commissioner Purnell and carried. Meeting was adjourned by Chairman Lewis at 9:15 P.M.

Respectfully Submitted,

  
Denise Phostole

District 1 Clerk

Montville Township BOFC

District One