

November 12, 2020

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:10 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi, Fire Official Alex Phostole; retired Fire Official Joseph Serrecchia and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of October were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Purnell, and carried:

Disbursements November 2020	
Administration	\$ 1,833.17
Professional Services	\$ 8,000.00
M&R	\$ 8,272.19
Purchases	\$ 3,385.72
Utilities	\$ 2,014.38
Training	\$ 290.00
Supplies	\$ 32,415.00
UFSA	\$ 6,182.96
Total Disbursements:	\$ 62,393.42

Commissioner Caggiano reported the receipt of the second half tax levy; check deposited into the Lakeland operating account. \$85,000 was moved to the operating account from Lincoln First. A refund of \$8,595.00 was received from the Workman's Comp policy audit. The commissioners reviewed and discussed the proposed 2021 budget. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Chief's Report

Chief reported that there were 15 fire calls for the month of October, bringing the year to date fire calls to 165, and the total year to date activities to 208. 351 is still out of service as is 350 pending the receipt of parts. 353 has hand lights out at the back of the truck. Discussed replacing batteries or upgrading lights to LED. Commissioners approve the replacement with LED lights. Chief requested a backup battery for the computer in the Chiefs office. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official Serrecchia gave his final report. There was a total of 13 home inspections for the month of October. The Life Hazard Units have been completed. The Fire Official thanked the commissioners for their support through the years, and for their gift. Motion to accept Fire Official's report was made by Commissioner Caggiano; seconded by Commissioner Purnell and carried.

Correspondence

- Received invoices from PL Custom and Enforsys
- Received example of a contract bid
- Received copy of remote meeting requirements adopted by the DOLGS

Old Business

Roof at station one and completion of WIFI hot spots still pending.

New Business

On a motion made by Commissioner Cook and seconded by Commissioner Purnell the Columbia Bank CD will be rolled into a money market account and the two money market accounts at Santander will be closed and moved to Blue Foundry. All in favor. Commissioners discussed the computer backup system in place. Discussed adding a backup system to the commissioners and the Chief's offices. Clerk will look into having a share drive set up on the server for fire prevention and fire department.

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 9:08 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One