

**November 9, 2017**

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

**Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:02 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

**Roll Call**

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook; Fire Official Joseph Serrecchia; Chief Alan Cook and Denise Phostole, District Clerk.

**Minutes**

The minutes of the meeting of October were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Purnell and carried.

**Public Comment**

None

**Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

<u>Disbursements November 2017</u>		
Administration	\$	3,380.57
Uniform Allowance	\$	32,000.00
M&R	\$	3,675.31
Professional Services	\$	135.00
LOSAP	\$	2,000.00
Utilities	\$	1,477.01
UFSA	\$	5,194.58
Total Disbursements:	\$	47,862.47

The 2017 budget was reviewed by those present. Discussion regarding the 2018 budget. There are three CD's coming due this month – one at Atlantic and two at Lincoln Park. Sent contributions for two members to Lincoln financial for LOSAP – Anthony Conurso for 2016 and Eric Bisch for 2015; received refund for two LOSAP accounts – Haroon Kahn and Alan Frumolt, who are no longer members and not vested. Received notice that a refund will be given on the Workman's Comp Audit from last year. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

## **Chief's Report**

Chief reported that there were 25 activities for the month of October bringing the total for the year to 232; 168 of which were fire calls. The check engine light on Unit One has been repaired. The annual dinner will be at the Hanover Manor beginning at 6:30 on Friday November 10. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Purnell and carried.

## **Fire Official's Report**

Fire Official Serrecchia reported that inspections are getting done. There was a total of 16 home inspections for the month of October. Sperro Metal has been sold to International Motors a manufacturer of cabinets for electronics. State fees for LHEAs has increased by 29%. Will ask for signed copies of the ordinances that were passed by the Township Committee. Fire Official Serrecchia would like to add a section to the district website for the Fire Prevention Bureau; no objections from the commissioners. Motion to accept the Fire Officials report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

## **Correspondence**

- Received the COI from Holmes and McDowell for the trailer from Parsippany for the open house.
- Received the resolution from Tony Bucco for the purchase of the new rescue truck.
- Received clarification from Tony Bucco regarding the temporary appointment of a commissioner to fill the currently empty seat.
- Received show plowing contract from ALM for the 2017/2018 season.
- Received the minutes of the Joint Commissioners meeting.
- Emailed Lil Geeks about adding a tab to the website for the Fire Prevention Bureau.
- Invoiced Towaco and Pine Brook for the JUF CRB expenses.
- Received thank you from the family of Jim Berry
- Received budget information from the state.
- Received a request from the animal shelter for use of the bays on November 18 for a clinic.

## **Old Business**

Commissioners discussed the situation with the radios. Subject was discussed at length at the Joint Commissioners meeting and there is still no resolution or clear solution. General consensus is the system is broken. Still need a carrier for the wire; the water tank location repaired, as well as the Towaco tower. Truck radios are working, need to do additional testing to see if they are drifting.

## **New Business**

Commissioners signed the contract for plowing with ALM on a motion made by Commissioner Cook and seconded by Commissioner Purnell, all in favor. The commissioners passed a resolution to purchase the new rescue truck from P.L. Custom Body and Equipment Co., Inc. All in favor. Commissioner Purnell made a motion to nominate Commissioner Lewis to fill the vacant position of Chairman, seconded by Commissioner Cook. All in favor.

## **Adjournment**

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 9:28 PM.

Respectfully Submitted,

A handwritten signature in black ink, appearing to read "Denise Phostole". The signature is written in a cursive, flowing style with some loops and flourishes.

Denise Phostole

District 1 Clerk

Montville Township BOFC

District One

**A RESOLUTION OF THE BOARD OF FIRE COMMISSIONERS OF  
FIRE DISTRICT NO. 1, TOWNSHIP OF MONTVILLE AUTHORIZING  
THE AWARD OF ONE (1) 2017 HEAVY DUTY RESCUE TRUCK TO THE SECOND  
LOW BIDDER, P. L. CUSTOM BODY & EQUIPMENT CO., INC.**

**WHEREAS**, the Board of Fire Commissioners of Fire District No. 1 (hereinafter “Board”), in the Township of Montville, solicited bids for the purchase of one (1) 2017 Heavy Duty Rescue Truck to serve the Fire District; and

**WHEREAS**, the Board on September 14, 2017 received two (2) bids for the furnishing of said Rescue Truck to the Fire District; and

**WHEREAS**, the Rescue Truck Committee of the Montville Volunteer Fire Department (hereinafter “Committee”) has reviewed the bids submitted by the first and second low bidders, and has found that the low bidder, First Priority Emergency Vehicles, Inc. has taken numerous exceptions to the Board’s specifications, a number of which, including but not limited to, wheel base length, overall vehicle length, and vehicle height, have been determined to be critical by the Committee; and

**WHEREAS**, the Committee has found that the second low bidder, P. L. Custom Body & Equipment Co., Inc. has taken no exception to the Board’s specifications as advertised; and

**WHEREAS**, the Committee has, based on its review of the bids, unanimously determined that the low bid submitted by First Priority Emergency Vehicles, Inc. should be rejected as non-responsive and the contract awarded to the second low bidder, P. L. Custom Body & Equipment Co., Inc., whose bid meets the Board’s specifications in all respects; and

**WHEREAS**, the Board has reviewed the Committee’s memorandum dated October 22, 2017, which is incorporated herein by reference, and has decided to accept the Committee’s recommendation; and

**WHEREAS**, the Fire District Treasurer has certified that sufficient funds are available for this purpose.

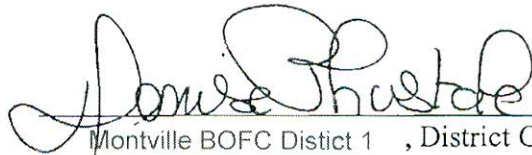
**NOW, THEREFORE, BE IT RESOLVED** by the Board of Fire Commissioners of Montville Township Fire District No. 1, in the Township of Montville, County of Morris and State of New Jersey as follows:

1. That the bid of First Priority Emergency Vehicles, Inc. for one (1) 2017 Heavy Duty Rescue Truck be and the same is hereby deemed to be non-responsive and is hereby rejected.

2. That the contract for the purchase of one (1) 2017 Heavy Duty Rescue Truck be and the same is hereby awarded to P. L. Custom Body & Equipment Co., Inc., 2201 Atlantic Avenue, Manasquan, New Jersey, 08736 and the Chairman and Fire District Clerk are hereby authorized and directed to execute a contract with P. L. Custom Body & Equipment Co., Inc. in accordance with its bid proposal including Alternate Bids No. 1 (Chassis Prepayment) and Alternate No. 2 (Trade-In Allowance) in the total amount of \$627,049.00.

3. This Resolution shall take effect immediately.

I hereby certify the foregoing to be a true copy of a Resolution adopted by the Board of Fire Commissioners of Montville Township Fire District No. 1 at its meeting held on November 9, 2017.

  
Montville BOFC Distict 1 , District Clerk