

2014

LOCAL GOVT SERVICES

2013 DEC 19 P 1:46

TOWNSHIP OF MONTVILLE

FIRE DISTRICT NO. 1

BUDGET

STATE OF NEW JERSEY

Department of



Community
Affairs

DIVISION OF LOCAL GOVERNMENT SERVICES

2014

**TOWNSHIP OF MONTVILLE
FIRE DISTRICT NO. 1 BUDGET**

FISCAL YEAR: From January 1, 2014 to December 31, 2014

For Division Use Only

CERTIFICATION OF APPROVED BUDGET

It is hereby certified that the approved Budget made a part hereof complies with the requirements of law and the rules and regulations of the Local Finance Board, and approval is given pursuant to N.J.S. 40A:5A-11.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By C.M. Zappala Date 11/8/14

CERTIFICATION OF ADOPTED BUDGET

It is hereby certified that the adopted Budget made a part hereof has been compared with the approved Budget previously certified by the Division, and any changes required as a condition to approved Budget previously certified by the Division, and any amendments made thereto. This adopted Budget is certified with respect to such amendments and comparisons only.

State of New Jersey
Department of Community Affairs
Director of the Division of Local Government Services

By _____ Date _____

PREPARER'S CERTIFICATION

of the

2014

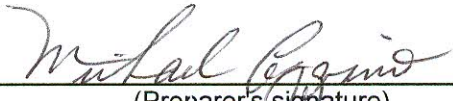
TOWNSHIP OF MONTVILLE

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 1 Budget, including both the Annual Budget and the Supplemental Schedules appended hereto, represents the Board of Commissioners's resolve with respect to statute in that; all estimates of revenues, including the amount to be raised by taxation to support the district budget, are reasonable, accurate and correctly stated, all items of appropriation are properly set forth and in itemization, form and content, the budget will permit the exercise of the comptroller function within Fire District No. 1.

It is further certified that all proposed budgeted amounts and totals are correct. Also I, hereby, provide reasonable assurance that all assertions contained herein are accurate and all Supplemental Schedules required are completed and attached.



(Preparer's signature)

MICHAEL CAGGIANO, TREASURER

162 MAIN ROAD; P.O. BOX 504

MONTVILLE, NEW JERSEY 07045-0504

(973) 265-4455 / FAX: (973) 316-9327

PREPARER'S CERTIFICATION

of

OTHER ASSETS

2014

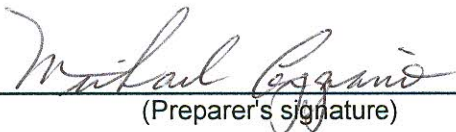
TOWNSHIP OF MONTVILLE

FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that operating appropriations as reported in this annual budget, included on Supplemental Schedule Page SS-6, for the acquisition of Other Assets not included as Capital Outlays are Non-Bondable Assets. The Board of Commissioners has determined that the aforementioned Other Asset Appropriation(s) do not meet the criteria for bonding pursuant to the Local Bond Law (N.J.S. 40A:2-1 et. seq.) and more specifically, as it pertains to the expected useful life of the asset, pursuant to N.J.S. 40A:2-21.

It is further certified that the Other Asset appropriation(s) as reported above herein have been determined not to be Capital Assets, pursuant to N.J.S. 40A:14-84 and 40A:14-85. Therefore the election has been made to treat such Other Assets as Operating Appropriations: Current Operating Expenses, pursuant to N.J.S. 40A:14-78.6.



(Preparer's signature)

MICHAEL CAGGIANO, TREASURER

162 MAIN ROAD; P.O. BOX 504

MONTVILLE, NEW JERSEY 07045-0504


(973) 265-4455 / FAX: (973) 316-9327

APPROVAL CERTIFICATION
of the
2014
TOWNSHIP OF MONTVILLE
FIRE DISTRICT NO. 1 BUDGET

FISCAL YEAR: From January 1, 2014 to December 31, 2014

It is hereby certified that the Fire District No. 1 Budget, including Supplemental Schedules appended hereto, are a true copy of the Annual Budget approved by resolution by the governing body of the Township of Montville Fire District No. 1 at an open public meeting, held pursuant to N.J.A.C. 5:31-2.4, on the 12th day of December, 2013.

It is further certified that the recorded vote appearing in the resolution represents a not less than a majority of the full membership of the Board of Commissioners thereof.



(Secretary's signature)

DIANE WOLTMAN

DISTRICT CLERK

P.O. Box 504

MONTVILLE, NEW JERSEY 07045-0504

(973) 334-5225

2014 Fire District Information

Please fill out the following information regarding this Fire District:

Name of Fire District: TOWNSHIP OF MONTVILLE FIRE DISTRICT # 1	
Address: PO BOX 504	
City, State, Zip: MONTVILLE, NEW JERSEY 07045	
Phone Number: (973) 541-9562	Fax: (973)-316-9327
Preparer's Name: MICHAEL CAGGIANO	
Preparer's Address: PO BOX 504	
City, State, Zip: MONTVILLE, NEW JERSEY 07045	
Preparer's #, (973) 263-7109	Fax: (973)-316-9327
Preparer's Cell #: (973) 617-7619	

Chairman: JAMES BERRY	
Phone Number: (973) 335-2911	Fax: (973) 335-8501
E-mail: Jberry4207@yahoo.com	

Secretary/ Treasurer: MICHAEL CAGGIANO	
Phone Number: (973) 263-7109	Fax:
E-mail: mcagg1013@aol.com	

Name of Auditor: VINCENT M. MONTANINO	
Name of Firm: VM ASSOCIATES, INC.	
Address: P.O. BOX 397, 111 HOWARD BOULEVARD	
City, State, Zip: MT. ARLINGTON, NEW JERSEY 07856	
Phone Number: (973) 770-5491	Fax: (973) 770-5494
E-mail: VM_ASSOCIATES@msn.com	

Membership of Board of Commissioners (Full Name)

Title

JAMES BERRY	PRESIDENT
JAMES WOLTMAN	VICE CHAIRMAN
MICHAEL CAGGIANO	TREASURER
DONALD HATZEL	COMMISSIONER
CARL LEWIS	COMMISSIONER

2014 Fire District Information Internet Web Site Information and Certification

Fire District's Web Address	
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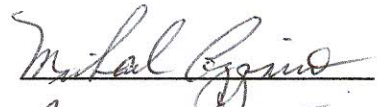
All fire districts shall maintain either an Internet website or a webpage on the municipality's Internet website. The purpose of the website or webpage shall be to provide increased public access to the fire district's operations and activities. NJSA 40A:14-70.2 requires the following items as the minimum requirement for public disclosure.

- A description of the fire district's mission and responsibilities
- Commencing with 2013, the budgets of at least three consecutive fiscal years
- The most recent Comprehensive Annual Financial Report (Unaudited) or similar financial information
- Commencing with Calendar Year Ending 2012, the annual audits of at least three consecutive fiscal years
- The fire district's rules, regulations, and official policy statements deemed relevant by the commissioners to the interests of the residents within the district
- Notice posted pursuant to the "Open Public Meetings Act" for each meeting of the board of fire commissioners, setting forth the time, date, location and agenda of each meeting
- Beginning January 1, 2013, the approved minutes of each meeting of the board of fire commissioners including all resolutions of the commission and their committees; for at least three consecutive fiscal years
- The name, mailing address, electronic mail address and phone number of every person who exercises day-to-day supervision or management over some or all of the operations of the fire district
- A list of attorneys, advisors, consultants and any other person, firm, business, partnership, corporation or other organization which received any remuneration of \$17,500 or more during the preceding fiscal year for any service whatsoever rendered to the fire district but shall not include volunteers receiving benefits under a length of service award program (LOSAP)

It is hereby certified by the Chairman, that the Fire District's web site or web page as identified above complies with the minimum statutory requirements of NJSA 40A:14-70.2 as listed above. A check in each of the above boxes signifies compliance.

Name of Chairperson Certifying compliance

Signature


Commissioner / Treasurer

2014

TOWNSHIP OF MONTVILLE
FIRE DISTRICT NO. 1 BUDGET
RESOLUTION

FISCAL YEAR: From January 1, 2014 to December 31, 2014

WHEREAS, the Annual Budget for the Township of Montville Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 has been presented before the governing body of the Township of Montville Fire District No. 1 at its open public meeting of December 12, 2013; and

WHEREAS, the budget as introduced is in compliance with the Property Tax Levy Cap Law (N.J.S.A. 40A:4-45.44 et. seq.)

WHEREAS, the Annual Budget as introduced reflects Total Revenues of \$608,050, which includes amount to be raised by taxation of \$565,400, and Total Appropriations of \$608,050; and


WHEREAS, the amount to be raised by taxation to support the district budget, shall be the amount to be certified to the assessor of the municipality to be assessed against the taxable property in the district, pursuant to N.J.S. 40A: 14-79. Such amount shall be equal to the amount of the total appropriations set forth in the budget minus the total amount of surplus and miscellaneous revenues set forth in the budget; and

WHEREAS, in calculating the amount to be raised by taxation, the Fire District No. 1 has taken into account the net assessed valuation of taxable property in the Fire District No. 1.

NOW, THEREFORE BE IT RESOLVED, by the Board of Commissioners of the Township of Montville Fire District No. 1, at an open public meeting held on December 12, 2013 that the Annual Budget, including appended Supplemental Schedules, of the Township of Montville Fire District No. 1 for the fiscal year beginning January 1, 2014 and ending December 31, 2014 is hereby approved; and

BE IT FURTHER RESOLVED, that the anticipated revenues as reflected in the Annual Budget are of sufficient amount to meet all proposed expenditures/expenses and all covenants, terms and provisions as stipulated in the said Fire District's outstanding debt obligations, capital lease arrangements, service contracts, and other pledged agreements; and

BE IT FURTHER RESOLVED, by the Board of Commissioners of the Township of Montville Fire District No. 1 will consider the Annual Budget for adoption on January 9, 2014.



(Secretary)
12/12/13

(date)

Board of Commissioners

Member:

- BERRY
- CAGGIANO
- HATZEL
- LEWIS
- WOLTMAN

Recorded Vote:

- Yes
- Yes
- Yes
- Absent
- Yes

2014

**TOWNSHIP OF MONTVILLE
FIRE DISTRICT NO. 1 BUDGET**

FISCAL YEAR: From January 1, 2014 to December 31, 2014

BUDGET MESSAGE

- 1. Complete a brief statement on the 2014 proposed Annual Budget and make comparison to the current year's adopted budget. Explain significant increases or decreases, if any.**

The Fire District proposes an Annual Budget of \$608,050.00 for fiscal year 2014 compared to \$939,965.00 for fiscal year 2013. The major decrease is in the Capital portion of the budget. The Fire District appropriated \$330,000 from its unrestricted fund balance in 2013 for the purchase of fire apparatus, protective equipment and building improvements.

- 2 & 3. Complete a brief statement on the impact the proposed Annual Budget will have on the amount to be raised by taxation to support the district budget and on the Restricted and Unreserved Fund Balance(s). Explain Increases or decreases in the tax rate and utilization of fund balances.**

It is anticipated that the tax rate for the Fire District for 2014 will be reduced by point one cent to three point seven cents per one hundred dollars of assessed valuation.
The tax levy decrease is 2.6% over the previous year.
The Tax Levy Cap had no impact on this years budget.

- 4. Complete a brief statement on the Annual Budget's proposed capital appropriations, including debt service for the proposed budget year and for future years.**

Included is a reserve for a future Capital Outlay proposed for the fiscal year 2014 in the amount of \$100,000.00 to build up funds for the future.

- 5. If the proposed Annual Budget contains an amount for a Cash Deficit of the Preceding Year, pursuant to N.J.S. 40A:14-78.6, then an explanation as to reasons for occurrence must be disclosed.**

NOT APPLICABLE

- 6. Does the Annual Budget appropriate such sums as it may deem necessary for the purchase of first aid, ambulance, rescue, or other emergency vehicles, equipment, supplies and materials for use by a duly incorporated association, pursuant to N.J.S. 40A:14-85.1? If so, detail the organization(s) incorporated name and amounts.**

NOT APPLICABLE

- 7. Complete the following based on the municipal assessor's latest information, pursuant to N.J.S. 54:4-35:**

6a. Total Assessed Valuation of the Fire District.	\$1,539,674,900.00
6b. Proposed Tax Rate per \$100 of Assessed Valuation.	\$ 0.037

2014

**TOWNSHIP OF MONTVILLE
FIRE DISTRICT NO. 1 BUDGET**

FISCAL YEAR: From January 1, 2014 to December 31, 2014

**BUDGET MESSAGE
(CONTINUED)**

- 8. Is the fire district providing for a first year funding appropriation to establish a length of service award program (LOSAP) in this year's budget, subject to public referendum thereof? NO**
- a. If the public question is defeated, is the Board of Commissioners aware that the budget must be amended to delete the LOSAP appropriation amount and that the Amount to be Raised by Taxation to Support the Budget must be reduced by a like amount? N/A**

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

----ANTICIPATED REVENUES----

----FUND BALANCE UTILIZED----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
-----	----	-----	-----
UNRESTRICTED FUND BALANCE	* A-1 *		\$330,000 *
RESTRICTED FUND BALANCE	* A-2 *		* *
TOTAL FUND BALANCE UTILIZED	* R-1 *	----- =====	* \$330,000 * ----- =====

----MISCELLANEOUS ANTICIPATED REVENUES----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
-----	----	-----	-----
SHARED SERVICES (N.J.S.A. 40A:65-1 et seq.)	* *		* *
JOINT PURCHASING AGRMNTS. (N.J.S. 40A:10 & 11)	* *		* *
EMERGENCY ASSISTANCE (N.J.S. 40A:14-26)	* *		* *
MUNICIPAL ASSISTANCE (N.J.S. 40A:14-34)	* *		* *
MUNICIPAL ASSIST. - ADJOIN. (N.J.S. 40A:14-35)	* *		* *
CONTRACTS - VOL. FIRE CO. (N.J.S. 40A:14-68)	* *		* *
LEASES - LOCAL MUNICIPALITY (N.J.S. 40A:14-83)	* *		* *
RENTAL INCOME	* *		* *
SALE OF ASSETS	* A-3 *		* *
INTEREST ON INVESTMENTS AND DEPOSITS	* A-4 *	\$3,500	* \$4,095 *
OTHER REVENUE	* A-5 *		* *
TOTAL MISCELLANEOUS REVENUES ANTICIPATED	* R-2 *	----- \$3,500 =====	* \$4,095 * ----- =====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

----ANTICIPATED REVENUES----

----OPERATING GRANT REVENUE----	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	----	-----	-----
SUPPLEMENTAL FIRE SERV. ACT (P.L. 1985, c. 295)	* * *	\$900	\$920 *
OTHER GRANTS & ENTITLEMENTS	* A-6 *		* *
TOTAL OPERATING GRANT REVENUE	* R-3 *	----- \$900 =====	----- \$920 =====
MISCELLANEOUS REVENUES OFFSET WITH APPROPRIATIONS:			
UNIFORM FIRE SAFETY ACT (P.L. 1983. c. 383)			
RESERVES UTILIZED	* * *		* *
ANNUAL REGISTRATION FEES	* * *	\$19,500	\$15,350 *
PENALTIES AND FINES	* * *	\$250	\$500 *
OTHER REVENUES	* * *	\$18,500	\$18,500 *
TOTAL UNIFORM FIRE SAFETY ACT REVENUES	* A-7 *	----- \$38,250	----- \$34,350 *
OTHER REVENUES OFFSET WITH APPROPRIATIONS	* A-8 *		* *
TOTAL REVENUES OFFSET WITH APPROPRIATIONS	* R-4 *	----- \$38,250 =====	----- \$34,350 =====
TOTAL REVENUES AND FUND BALANCE UTILIZED (R-1 + R-2 + R-3 + R-4)	* B-1 *	\$42,650	\$369,365 *
AMOUNT TO BE RAISED BY TAXATION TO SUPPORT THE DISTRICT BUDGET	* R-5 *	\$565,400	\$570,600 *
TOTAL ANTICIPATED REVENUES (B-1 + R-5)	* B-2 *	----- \$608,050 =====	----- \$939,965 =====

Maximum Allowable Amount to be raised by Taxation \$586,401
 (For Reference Purposes Only from LC1 based on
 Information provided by the district- see instructions.)

Amount Over Levy Cap

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF. -----	2014 PROPOSED BUDGET -----	2013 CURRENT YEAR FINAL BUDGET -----
ADMINISTRATION			
SALARY & WAGES	* A-9 *	\$28,385 *	\$28,384 *
FRINGE BENEFITS	* A-13 *	\$2,735 *	\$2,591 *
OTHER EXPENSES	* A-11 *	\$13,230 *	\$13,470 *
		-----	-----
TOTAL ADMINISTRATION	* E-1 *	\$44,350 *	\$44,445 *
		=====	=====
COST OF OPERATIONS & MAINTENANCE			
SALARY & WAGES	* A-10 *		
FRINGE BENEFITS	* A-14 *	\$56,500 *	\$59,000 *
OTHER EXPENSES	* A-12 *	\$328,950 *	\$332,170 *
		-----	-----
TOTAL COST OF OPERATIONS & MAINTENANCE	* E-2 *	\$385,450 *	\$391,170 *
		=====	=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

BUDGETED APPROPRIATIONS OPERATING APPROPRIATIONS

	CROSS REF. -----		2014 PROPOSED BUDGET -----		2013 CURRENT YEAR FINAL BUDGET -----
APPROPRIATIONS OFF-SET WITH REVENUE					
SALARY & WAGES	* A-15	*	\$23,884	*	\$24,154
FRINGE BENEFITS	* A-16	*	\$6,866	*	\$2,846
OTHER EXPENSES	* A-17	*	\$7,500	*	\$7,350
			-----		-----
TOTAL APPROPRIATIONS OFFSET WITH REVENUE	* E-3	*	\$38,250	*	\$34,350
			=====		=====
DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS (NJS 40A:14-85.1)					
VEHICLES	*	*		*	*
EQUIPMENT	*	*		*	*
MATERIALS & SUPPLIES	*	*		*	*
			-----		-----
TOTAL APPROPRIATED FOR DULY INCORPORATED FIRST AID / RESCUE SQUAD ASSOCIATIONS	* E-4	*		*	*
			=====		=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

BUDGETED APPROPRIATIONS

	CROSS REF.	2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
	-----	-----	-----
EMERGENCY APPROPRIATIONS (NJS 40A:14-78.14)			
(1)	* *		* *
(2)	* *		* *
(3)	* *		* *
OTHER DEFERRED CHARGES (List & Cite Statute)			
(1) Declared State of Emergency (NJS 40A:4-45.45 10b)	* *		* *
(2)	* *		* *
(3)	* *		* *
TOTAL DEFERRED CHARGES	* E-5 *	=====	=====
CASH DEFICIT, PRECEEDING YEAR (NJS 40A:14-78.6)	* E-6 *	=====	=====
LENGTH OF SERVICE AWARD PROGRAM (LOSAP) - CONTRIBUTION (PL 1997, c 388)	* E-7 *	\$40,000	\$40,000 *
		=====	=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1

**BUDGETED APPROPRIATIONS
CAPITAL APPROPRIATIONS**

CAPITAL IMPROVEMENTS (NJS 40A:14-84)						2014 PROPOSED BUDGET	2013 CURRENT YEAR FINAL BUDGET
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>		-----	-----
(1) Purchase of Fire Apparatus		12/13/2012	Fire Apparatus	* 100% *		\$	180,000 *
(2) Improvement to Building Structures		12/13/2012	Bldg Improvements	* 100% *			* \$75,000 *
(3) Purchase of Personal Protective Equipment		12/13/2012	Firefighting Equip	* 100% *			* \$75,000 *
(4)			Asset Type (Select) *	* *			* *
(5)			Asset Type (Select) *	* *			* *
(6)			Asset Type (Select) *	* *			* *
DOWN PAYMENTS (N.J.S. 40A:14-85)							
<u>List Project Separately</u>	<u>Date of LFB Approval</u>	<u>Date of Voter Approval</u>	<u>Asset Type</u>	<u>Affirmative Vote %</u>			
(1)			Asset Type (Select) *	* *			* *
(2)			Asset Type (Select) *	* *			* *
(3)			Asset Type (Select) *	* *			* *
(4)			Asset Type (Select) *	* *			* *
(5)			Asset Type (Select) *	* *			* *
Total Capital Improvements/Down Payments						* C-1 *	* \$ 330,000 *
RESERVE FOR FUTURE CAPITAL OUTLAYS						* C-2 *	* \$100,000 *
TOTAL CAPITAL APPROPRIATIONS						* E-8 *	* \$430,000 *
(C-1 + C-2)						=====	=====
Capital Appropriations offset with Restricted Fund						[]	\$150,000
Capital Appropriations offset with Grants						[]	
Capital Appropriations offset with Unrestricted Fund						[]	\$180,000

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

BUDGETED APPROPRIATIONS DEBT SERVICE FOR CAPITAL APPROPRIATIONS

			2014 PROPOSED BUDGET		2013 CURRENT YEAR FINAL BUDGET
	<u>CROSS</u>				
	<u>REF.</u>				
PRINCIPAL PAYMENTS					
GENERAL OBLIGATION BONDS	*	P-1	*	*	*
BOND ANTICIPATION NOTES	*	P-2	*	*	*
CAPITAL LEASES	*	P-3	*	*	*
INTERGOVERNMENTAL LOANS	*	P-4	*	*	*
OTHER BONDS OR NOTES	*	P-5	*	*	*
TOTAL PRINCIPAL PAYMENTS	*	D-1	*	*	*
INTEREST PAYMENTS					
GENERAL OBLIGATION BONDS	*	I-1	*	*	*
BOND ANTICIPATION NOTES	*	I-2	*	*	*
CAPITAL LEASES	*	I-3	*	*	*
INTERGOVERNMENTAL LOANS	*	I-4	*	*	*
OTHER BONDS OR NOTES	*	I-5	*	*	*
TOTAL INTEREST PAYMENTS	*	D-2	*	*	*
TOTAL DEBT SERVICE (D1+D2)	*	E-9	*	*	*
TOTAL BUDGETED APPROPRIATIONS	*	B-2	*	*	*
(E1+E2+E3+E4+E5+E6+E7+E8+E9)			\$608,050		\$939,965

2014 FIRE DISTRICT BUDGET

If you are preparing this workbook WITHOUT having the Instructions and Reference Guide Documents with you as you complete it, STOP and get them and consult them page by page as you complete the budget.

In addition, preparers should note the following as they complete this workbook:

1. Complete the SS pages first - the worksheet has been programmed to reflect totals on many of the budget sheets.
2. The "LC" pages - the Property Tax Levy Calculation pages simplify data entry by having the user enter most data on support pages and some from this sheet. By filling in the cells below on this page, each worksheet will reflect the information and automatically calculate the formulas on each individual worksheet.
3. The individual LC worksheets (tabs) are locked to protect the formulas.
4. Fill in only the green sections on **this** worksheet. All fields on the other LC sheets should be filled in automatically
5. Worksheets refer to "Adopted budget" (current year) and "Proposed budget" for the year for which the budget is being prepared.

6. Refer to the Budget Instructions and Reference Guide when completing all worksheet pages. They contain important information and explanations about the sheets and how they work. DO NOT prepare the budget without reviewing them carefully.

7. Next, follow the instructions below:

Select the fire district (and county) by clicking the green cell below, then click on the arrow on the right side to choose. This will populate the name and county throughout the workbook. Then continue to complete each of the following green cells.

Montville Township Fire District # 1 (Morris)

Preparer's First Name:
 Preparer's Last Name:
 Preparer's Phone Number:
 Preparer's email:

Montville Township
 Fire District # 1
 Morris
 Michael
 Caggiano
 973-617-7619
 mcagg1013@aol.com

2013 Adopted Budget - Amount to be Raised by Taxation (Page 5)
 Cap Bank Available from 2011 (See Levy Cap Certification)
 Cap Bank Available from 2012 (See Levy Cap Certification)
 Cap Bank Available from 2013 (See Levy Cap Certification)
 Cap Bank Used from 2011
 Cap Bank Used from 2012
 Cap Bank Used from 2013
 Changes in Service Provider (+/-)
 DLGS Approved Adjustments
 Cancelled or Unexpended Referendum Amount
 (Enter as a positive number)
 Assessed Valuation of District for adopted budget

	\$570,600
	\$10,134
	\$23,633
	\$8,980
	1,528,125,900
	\$11,549,000
	\$0.038

New Ratables - Increase in Valuations (New Construction and Additions)
 Adopted Fire District Tax Rate (per \$100)

To print out the Summary Levy Cap Calc Worksheet now, click on the LC 1 tab and click the print icon.

Projected Tax Rate based upon Proposed Levy (Page 5 R5)

\$0.037

Fire District Summary Levy Cap Calculation

FDCode	Fire District	COUNTY	EXAMINER
142101	Montville Township Fire District # 1	Morris	

Model Fire District Tax Levy Calculation Worksheet

Levy Cap Calculation

Prior Year Amount to be Raised by Taxation for Fire District Purposes.....	\$570,600
Changes in Service Provider (+/-).....	\$0
DLGS Approved Adjustments.....	\$0
Net Prior Year Tax Levy for Municipal Purposes for Cap Calculation.....	\$570,600
Plus 2% Cap increase.....	\$11,412
Adjusted Tax Levy Prior to Exclusions.....	\$582,012

Exclusions:

Shared Service Exclusion.....	\$0
Change in Total Debt Service Appropriation.....	\$0
Allowable pension increases.....	\$0
Allowable increase in health care costs.....	\$0
Changes in LOSAP contributions (+/-).....	\$0
Extraordinary Costs due to a "Declared" Emergency	\$0
Net Capital Improvement Fund and/or Down	
Payment on Improvements and Reserve for Future	\$0

Add Total Exclusions..... \$0

Less Cancelled or Unexpended Referendum Amounts..... \$0

Increase in Ratable Valuation (New Construction/Additions) \$11,549,000

Prior Year Local Fire District Tax Rate (3 decimals/\$100).... \$0.038 **\$4,389**

Adjusted Tax Levy..... **\$586,401**

 Amount Utilized from Levy Cap Bank from 2011..... **\$0**

 Amount Utilized from Levy Cap Bank from 2012..... **\$0**

 Amount Utilized from Levy Cap Bank from 2013..... **\$0**

Subtotal: Maximum Tax Levy Before Referendum..... **\$586,401**

 Amount Proposed for Levy Cap Referendum..... **\$0**

Maximum Allowable Amount to be Raised by Taxation..... **\$586,401**

Cap Bank Calculation

Amount To Be Raised By Taxation.....	\$565,400
Cap Bank Available from Prior Year (2011) for 2014's Budget.....	\$10,134
Cap Bank Available from Prior Year (2012) for 2014's Budget.....	\$23,633
Revised Cap Bank from Prior Year (2012) available for 2015's Budget.....	\$23,633
Cap Bank Available from Prior Year (2013) for 2014's Budget.....	\$8,980
Revised Cap Bank from Prior Year (2013) available for 2015's Budget.....	\$8,980
Cap Bank from Current Year (2014) available for 2015's Budget.....	\$21,001
Cap Bank Available from 2014 for 2015's Budget.....	\$21,001

Health Insurance Exclusion Calculation Sheet

FY 2014 State Health Benefits Program Average Increase: 6.6%

Fire District	COUNTY	EXAMINER	
Montville Township Fire District # 1	Morris		
These amounts are drawn from SS-5A Fringe Benefits. If a waiver or referendum is planned for this expense, that amount must be manually entered		<u>Proposed Budget</u>	<u>Final Budget</u>
Administration Health Insurance Appropriation		\$0	\$0
Operations & Maintenance Health Insurance Appropriation		\$0	\$0
A. Proposed Budget Group Health Insurance		\$0	\$0
NET INCREASE (DECREASE)		\$0	
1. Net Increase Divided by 2013 Amount Budgeted = % Increase		0.00%	
2. SFY 2014 State Health Average 6.6%; Less 2% = % Increase added to current levy		0.00%	
3. % Increase (B1) less % Increase Exclusion (B2) = % increase inside cap		0.00%	
5. % Increase Exclusion (B2) * 2013 Expended = 2014 appropriation added to levy		\$0	
6. Amount above the Levy Exclusion (Actual Increase - State Health Benefit Average)		\$0	
2014 Increase in Appropriation		\$0	

Pension Contribution Calculation Sheet

Fire District	COUNTY	EXAMINER
Montville Township Fire District # 1	Morris	
Proposed Budget PERS Contribution Appropriated		\$20,500
Proposed Budget PFRS Contribution Appropriated		\$0
Anticipated Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$4,500
*Net Current Year Base Amount		\$16,000
Final Budget PERS Contribution		\$20,000
Final Budget PFRS Contribution		\$0
Realized Revenues for Fringe Benefits Directly Offsetting Pension Costs		\$0
*Net Prior Year Base Amount		\$20,000
Pension Contribution Exclusion		\$0

LOSAP Calculation Sheet

Fire District	COUNTY	EXAMINER
Montville Township Fire District # 1	Morris	
LOSAP - Proposed Budget		\$40,000
LOSAP - Final Budget		\$40,000
LOSAP Exclusion (+/-)		\$0

Debt Service Calculation Sheet

Fire District	COUNTY	EXAMINER
Montville Township Fire District # 1	Morris	
Total Debt Service Appropriation (Proposed Budget)		\$0
Current Year Base Amount		\$0
Total Debt Service Appropriation Expended (Final Budget)		\$0
Final Budget Base Amount		\$0
Debt Service Exclusion		\$0

Capital Appropriation Calculation Sheet

Fire District	COUNTY	EXAMINER
Montville Township Fire District # 1	Morris	
Total Capital Appropriation (Proposed Budget)		\$100,000
Capital Appropriation offset from Restricted Fund (Proposed Budget)		\$0
Capital Appropriation offset from Grant Revenue (Proposed Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Proposed Budget)		\$0
Current Year Base Amount		\$100,000
Total Capital Appropriation (Final Budget)		\$430,000
Capital Appropriation offset from Restricted Fund (Final Budget)		\$150,000
Capital Appropriation offset from Grant Revenue (Final Budget)		\$0
Capital Appropriation offset from Unrestricted Fund (Final Budget)		\$180,000
Final Budget Base Amount		\$100,000
Capital Expenditure Exclusion		\$0

The instructions can be found on the Instruction Tab of the workbook.

Shared Services Calculation Sheet

Fire District		EXAMINER
Montville Township Fire District # 1 (Morris)		
Current Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergency Appropriations	\$0	
Prior Year Shared Services Capital, Debt Service, Pension, Health Benefits and Declared Emergencies Expended	\$0	
Shared Service Exclusion	\$0	

CERTIFICATION OF NEW CONSTRUCTION/IMPROVEMENTS/PARTIAL ASSESSMENTS
(N.J.S.A. 40A:4-45.44 et seq.)

MUNICIPALITY Montville

COUNTY Morris

FIRE DISTRICT CODE: # 1

TOTAL NUMBER OF FIRE DISTRICTS 3

FILE FORM CNC-3 FOR THE CURRENT YEAR IMMEDIATELY FOR FIRE DISTRICTS IN THE MUNICIPALITY

1. Aggregate assessed value for the fire district for the **current tax year** filed on January 10 of the tax year. This is the fire district value on October 1 before added assessments. **FOR REFERENCE ONLY.**

\$ 1,528,125,900 (1)

2. Total valuation of new construction and improvements (*not prorated*) from the Added Assessment List filed on October 1 of the current calendar tax year *minus* the total valuation of any added assessment tax appeal reductions from the prior year. **Do not include** omitted added assessments, prior year added assessments, omitted assessments, or property transferred from the exempt list to the taxable list, or any land, whether subdivided or not.

11,549,000 (2)

10/11/13
DATE

[Signature]
ASSESSOR SIGNATURE

ASSESSOR: UPON ENTERING DATA ON LINES 1 AND 2 ABOVE, SIGN AND DATE FORM, THEN IMMEDIATELY FORWARD FORM CNC-3 TO THE TAX COLLECTOR FOR COMPLETION. REFER TO INSTRUCTIONS FOR FILING AND DISPOSITION OF FORM CNC-3 ON REVERSE SIDE.

3. Fire District **TAX RATE** from **CURRENT YEAR** (expressed as a decimal, \$ per hundred).

.038 (3)

4. Amount of permitted revenue increase = line 2 X line 3 (N.J.S.A. 40A:4-45.45).

\$ 4,388.02 (4)

10/11/13
DATE

[Signature]
TAX COLLECTOR SIGNATURE

2014

TOWNSHIP OF MONTVILLE

FIRE DISTRICT NO. 1

**SUPPLEMENTAL
SCHEDULES**

STATE OF NEW JERSEY

Department of



Community
Affairs

DIVISION OF LOCAL GOVERNMENT SERVICES

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

-----SUPPLEMENTAL SCHEDULES-----

	CROSS REF	2014 PROPOSED BUDGET
	-----	-----
UNRESTRICTED FUND BALANCE		
(1) Beginning Balance January 1, 2013	* AUDIT *	\$738,550 *
(2) Utilized in Current Year's Adopted Budget	* *	\$330,000 *
(3) Proposed Balance Available (Line 1 - Line 2)	* *	\$408,550 *
(4) Estimated Results of Current Budget Operations	* *	\$145,000
(5) Anticipated Balance December 31, 2013 (Line 3 + Line 4)	* *	\$553,550 *
(6) Utilized in Proposed 2014 Budget	* A-1 *	
(7) Proposed Balance after Utilization in 2014 Budget (Line 5 - Line 6)	* *	\$553,550 *
RESTRICTED FUND BALANCE		
(8) Beginning Balance January 1, 2013	* AUDIT *	\$951,223 *
(9) Utilized in Current Year's Adopted Budget	* *	
(10) Proposed Balance Available (Line 8 - Line 9)	* *	\$951,223 *
(11) Estimated Results of Operations in Current Budget	* *	\$330,000 *
(12) Anticipated Balance Dec 31, 2013 (Line 10 + Line 11)	* *	\$1,281,223 *
(13) A. Used in Proposed Budget for Capital Purposes (Page 9)	* A-2 *	
B. Release Referendum Resolution (Page 10A)	* *	
C. Total Proposed Use of Restricted Fund Balance	* *	
(14) Proposed Balance after Utilization in 2014 Budget (Line 12 - Line 13A - 13B)	* *	\$1,281,223 *

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

----SUPPLEMENTAL SCHEDULES----

----SALE OF ASSETS----

				2014	
		CROSS	PURCHASE	PROPOSED	
		REF.	BASIS	SALE VALUE	
DESCRIPTION OF ASSET		-----	-----	-----	-----
(list individually)					
(1)		*	*	*	*
(2)		*	*	*	*
(3)		*	*	*	*
TOTAL SALE OF ASSETS		* A-3 *		*	*
			=====	=====	

**----INTEREST ON INVESTMENTS----
AND DEPOSITS (N.J.S.A. 40A:5-15.1)**

				2014	2013
		CROSS	PROPOSED	BUDGET	FINAL
		REF.	BUDGET	BUDGET	BUDGET
INVESTMENTS/ACCOUNTS (List Each)		-----	-----	-----	-----
(1)	Various CD'S	*	\$3,400	*	\$4,000 *
(2)	Checking	*	\$100		\$95
(3)		*		*	*
(4)		*			*
(5)		*		*	*
(6)		*		*	*
(7)		*		*	*
TOTAL INTEREST ON INVESTMENTS AND DEPOSITS		* A-4 *	\$3,500	*	\$4,095 *
			=====		=====

----OTHER REVENUE----

				2014	2013
		CROSS	PROPOSED	BUDGET	FINAL
		REF.	BUDGET	BUDGET	BUDGET
LIST IN DETAIL:		-----	-----	-----	-----
(1)		*		*	*
(2)		*		*	*
(3)		*		*	*
(4)		*		*	*
(5)		*		*	*
TOTAL OTHER REVENUE		* A-5 *		*	*
			=====		=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

-----SUPPLEMENTAL SCHEDULES-----

**----OTHER GRANTS &----
ENTITLEMENTS**

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER GRANTS & ENTITLEMENTS	*	A-6	*	*
		-----		-----
		=====		=====

**----OTHER REVENUES OFF-SET WITH----
APPROPRIATIONS**

CROSS REF.	2014 PROPOSED BUDGET	2013 FINAL BUDGET
-----	-----	-----

LIST IN DETAIL:

(1)	*	*	*	*
(2)	*	*	*	*
(3)	*	*	*	*
(4)	*	*	*	*
(5)	*	*	*	*
(6)	*	*	*	*
(7)	*	*	*	*
(8)	*	*	*	*
(9)	*	*	*	*
TOTAL OTHER REVENUES OFF-SET	*	A-8	*	*
		-----		-----
		=====		=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

----SUPPLEMENTAL SCHEDULES----

SALARY & WAGES (N.J.S. 40A:14-78.7)		Annual Wages	2014 Proposed Budget
		-----	-----
ADMINISTRATION			
(1) COMMISSIONERS		\$1,500	\$7,500
(2) OTHER	AP-1	\$20,885	\$20,885
TOTAL ADMINISTRATION		-----	-----
	A-9		\$28,385
		=====	=====
COST OF OPERATIONS & MAINTENANCE			
(1) Appendix brought forward	AP-2	-----	-----
TOTAL COST OF OPERATIONS S&W		-----	-----
	A-10		
		=====	=====
OTHER COSTS OFFSET BY REVENUES			
(1) Appendix brought forward	AP-3		\$23,884
TOTAL Salaries Offset by Revenues		-----	-----
	A-15		\$23,884
		=====	=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

Salary Expense Appendix (N.J.S.A. 40A:14-78.6)

	TITLE	# of Staff	Annual Wages	2014 Proposed Budget
	Administrative Postions (list Individually)			
Insert new rows here	District Clerk	1	\$20,885	\$20,885
	TOTAL ADMINISTRATION S&W appendix	AP-1	\$20,885	\$20,885
	Operation & Maintenance Postions (list Individually)			
Insert new rows here				
	TOTAL COST OF OPERATIONS S&W Appendix	AP-2		
	Salary Offset by Revenue Postions (list Individually)			
Insert new rows here	Fire Inspector	1		\$2,500
	Fire Official	1		\$16,584
	Clerk	1		\$4,800
	Total Salaries Offset By Revenue Appendix	AP-3		\$23,884

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

-----SUPPLEMENTAL SCHEDULES----- FRINGE BENEFIT COSTS

PROPOSED BUDGET		2014		
Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution		\$16,000	\$4,500	\$20,500
(2) Police & Fire RS Contribution				
(3) Employee Group Health Insurance				
(4) Other Fringe	\$2,735	\$40,500	\$2,366	\$45,601
TOTAL PROPOSED BUDGET	\$2,735	\$56,500	\$6,866	\$66,101
Cross Reference	A-13	A-14	A-16	

FINAL BUDGET		2013		
Title	Admin	Cost of Operation and Maintenance	Other Costs Offset by Revenue	Total
(1) Public Employee RS Contribution		\$20,000		\$20,000
(2) Police & Fire RS Contribution				
(3) Employee Group Health Insurance				
(4) Other Fringe	\$2,591	\$39,000	\$2,846	\$44,437
TOTAL FINAL BUDGET	\$2,591	\$59,000	\$2,846	\$64,437
Cross Reference	A-13	A-14	A-16	

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

-----SUPPLEMENTAL SCHEDULES-----

	Cross Ref	2014 Proposed Budget	2013 Final Budget
		-----	-----
Administration Other Expenses			
(1) Other Expenses	AP-4	\$13,230	\$13,470
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-5		
		-----	-----
TOTAL ADMINISTRATION OTHER EXPENSES	A-11	\$13,230	\$13,470
		=====	=====
Cost of Operations Other Expenses			
(1) Other Expenses	AP-6	\$220,500	\$219,470
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-7	\$108,450	\$112,700
		-----	-----
TOTAL COST OF OPERATIONS OTHER EXPENSES	A-12	\$328,950	\$332,170
		=====	=====
Other Expenses Offset by Revenue			
(1) Other Expenses	AP-8	\$7,500	\$7,350
(2) Contingent Expenses			
(3) Other Assets, Non-Bondable	AP-9		
		-----	-----
TOTAL Other Expenses Offset by Revenue	A-17	\$7,500	\$7,350
		=====	=====

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

Other Expense Appendix (N.J.S.A. 40A:14-78.6)

Use this page only if additional lines are required on the Supplemental Other Expenses Insert additional rows where indicated to ensure they are included in the total Totals will be reflected on SS-6

		2014	2013	
		Cross Ref.	Proposed Budget	Current Year Final Budget
Admin - Operating				
insert new rows here	Election		\$700	\$700
	Office Expenses		\$780	\$900
	Professional Services		\$9,000	\$8,600
	Advertising		\$750	\$770
	Outside Office Services		\$1,500	\$1,500
	Web Site		\$500	\$1,000
	Total Additional Administration Operating Expenses	AP-4	\$13,230	\$13,470
Admin - Other Assets, Non-Bondable				
insert new rows				
	Total Additional Administration Other Assets	AP-5		
Cost of Operations - Operating				
insert new rows here	Memberships and Dues		\$600	\$400
	Insurance		\$24,500	\$26,000
	M&R		\$98,000	\$100,000
	Office Expenses		\$1,500	\$2,000
	Professional Services		\$6,000	\$8,000
	Supplies		\$8,750	\$8,650
	Training and Education		\$7,500	\$5,000
	Travel		\$750	\$1,000
	Uniforms		\$32,000	\$32,000
	Utilities		\$37,900	\$33,420
	Medical Exams		\$3,000	\$3,000
Total Additional Operating Expenses Operations	AP-6	\$220,500	\$219,470	
Cost of Operations - Other Assets, Non-Bondable				
insert new rows here	Air Paks/Tanks		\$22,450	\$21,700
	Turn Out Gear/Pagers/Radios		\$35,000	\$40,000
	Tools/Fire Fighting Equipment		\$31,000	\$33,000
	Hose & Accessories		\$15,000	\$12,000
	Miscellaneous Other		\$5,000	\$6,000
Total Additional Cost of Operations Other Assets	AP-7	\$108,450	\$112,700	
Other Expenses Offset by Revenue - Operating				
insert new rows	Miscellaneous Other		\$7,500	\$7,350
	Total Additional Operating Expenses Offset by Revenue	AP-8	\$7,500	\$7,350
Other Expenses Offset by Revenue - Other Assets, Non-Bondable				
insert new rows				
	Total Costs Offset by Revenue Other Assets	AP-9		

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

**----SUPPLEMENTAL SCHEDULES----
DEBT SERVICE SCHEDULE**

PRINCIPAL PAYMENTS

					Final	Proposed	Proposed	Proposed	Proposed	Proposed
					Budget	Budget	Budget	Budget	Budget	Budget
					2013	2014	2015	2016	2017	2018
	Date of Project	Date of Voter Approval	% of Approval	Date of LFB Approval						
General Obligation Bonds										
Insert new rows here										
TOTAL PAYMENTS P-1										
Bond Anticipation Notes										
Insert new rows here										
TOTAL PAYMENTS P-2										
Capital Leases										
Insert new rows here										
TOTAL PAYMENTS P-3										
Intergovernmental Loans										
Insert new rows here										
TOTAL PAYMENTS P-4										
Other Bonds Or Notes										
Insert new rows here										
TOTAL PAYMENTS P-5										
Total Principal Debt Payments D-1										

2014 FIRE DISTRICT BUDGET

Montville Township Fire District # 1 (Morris)

**---SUPPLEMENTAL SCHEDULES---
DEBT SERVICE SCHEDULE**

INTEREST PAYMENTS

Final Budget Proposed Budget Projected Budget Projected Budget Projected Budget Projected Budget

Date of Project Date of Voter Approval % of Approval Date of LFB Approval

2013 2014 2015 2016 2017 2018

General Obligation Bonds

Insert new rows here										

TOTAL PAYMENTS I-1

Bond Anticipation Notes

Insert new rows here										

TOTAL PAYMENTS I-2

Capital Leases

Insert new rows here										

TOTAL PAYMENTS I-3

Intergovernmental Loans

Insert new rows here										

TOTAL PAYMENTS I-4

Other Bonds Or Notes

Insert new rows here										

TOTAL PAYMENTS I-5

Total Interest Debt Payments D-2