

May 13, 2021

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:01 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell and Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi; Fire Official Alex Phostole; Fire Inspector Ron Baldwin and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of April were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Purnell and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Purnell, and carried:

Disbursements May 2021	
Administration	\$ 2,209.45
M&R	\$ 2,133.68
Insurance	\$ 2,418.67
Supplies	\$ 476.83
LOSAP	\$ 19,450.00
Utilities	\$ 6,333.75
UFSA	\$ 2,628.16
	\$ 35,650.54

Commissioner Caggiano reported that the first tax levy check has been received and deposited into Lakeland Bank operating account. The LOSAP contribution has been made. The commissioners reviewed the bank statements and the budget. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Chief's Report

Chief reported that there were 8 fire calls for the month of April, bringing the year to date fire calls to 44, and the total year to date activities to 71. There will be an extrication class this month. The Township has cancelled the 4th of July fireworks. The County is looking to do a

more comprehensive physical before someone can attend the academy – reference N.F.P.A 15:82. The Chief has requested the use of Company 2 on June 19th. Motion to accept Chief's report was made by Commissioner Purnell; seconded by Commissioner Cook and carried.

Fire Official's Report

Fire Official Phostole reported that there was a total of 15 home inspections for the month of April. The inspectors will resume entering private residences for home inspections beginning May 18th. The department has been using social media more. Inspections at 150 River Road office complex have begun. They have been completing reinspections. There is a new contact at the High School. They have identified three new LSUs. There have been several new registrations at 9 Main Road; DRA is being registered at the Mars Court location. Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Correspondence

- Received emails from Morris County regarding the elections
- Mail in ballots were delivered to the Courthouse and Provisional Ballot Bag was received and returned after the election
- Township requested current list of Commissioners and name of lawyer
- Received email regarding financial disclosure forms
- Received email that budgets will be uploaded to FAST beginning this year
- Emailed results of election to Morris County Elections Manager and Commissioner Caggiano uploaded results to FAST

Old Business

Bay door at station three has been repaired. Motion was made by Commissioner Cook, seconded by Commissioner Schmidt to award the contract for the ladder truck to HGAC/Rosenbauer. Resolution was passed.

New Business

The meeting was turned over to the District Clerk for the purpose of starting the annual elections of the Board and appointments. The reorganization meeting then proceeded. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by Commissioner Cook and seconded by Commissioner Caggiano and carried. The meeting was turned over to Commissioner Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Caggiano, seconded by Commissioner Schmidt to elect Commissioner Purnell. All in favor.

Motions were duly made, seconded and carried in connection with the following:

Treasurer of the BOFC District 1	Michael Caggiano
District Clerk	Denise Phostole
Auditor	LVH LLC. Lynch, Vinci and Higgins
Lawyer	Anthony Bucco (JMHW.A.P.C)
Fire Official	Alex Phostole
Payroll Company	ADP
Newspapers	Daily Record, Citizen
Insurance	Holmes and McDowell

The following appointments were made:
Department Buildings and Grounds

Commissioners Cook and Schmidt

Service contractors:

Alarm systems
Landscaping
Radios
Custodians
Generators
Plowing
Pest Control
Truck M&R

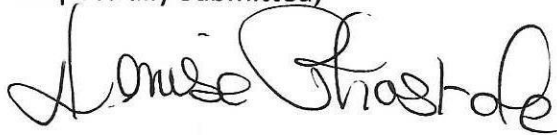
Art Daughtry Inc.
Wick Services Inc.
Northeast communications
Silver Star
RJ Control, Kraft Power
ALM
Western Pest
NJEV, Nationwide, Fire & Safety Services

On a motion made by Commissioner Cook and seconded by Commissioner Purnell the request for use of the station two on June 19th by Chief Longabardi was approved. Commissioner Caggiano reported that the 2020 audit has been started. He also reported that the life insurance policies have been taken over by Insurance Reliance Standard Life Insurance with no change to the policy. Chief reported that Rosenbauer will be making an offer on 350 as a trade in. The ladder still needs to be certified. Commissioner Purnell talked to the person in charge of new trails at Pyramid Mountain. They are building a new trail that may accommodate a quad.

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 8:35 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One

MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1

RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1, TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS, STATE OF NEW JERSEY AWARDED A CONTRACT TO ROSENBAUER FOR THE PURPOSE OF PURCHASING FIRE APPARATUS THROUGH THE NATIONAL COOPERATIVE PURCHASING AGREEMENT WITH THE HOUSTON-GALVESTON AREA COUNCIL

WHEREAS, The Montville Fire Department, District 1, has a need for a new ladder truck; and

WHEREAS, The Montville Board of Fire Commissioners, District 1, is authorized pursuant to N.J.S.A. 52:34-6.2(b)(3) to use alternate procurement methods by entering into a nationally recognized cooperative agreement; and

WHEREAS, The Montville Board of Fire Commissioners solicited quotes from three (3) vendors, with (3) of these vendors providing price quotations; and

WHEREAS, after review of these proposals, it was determined that the most cost-effective proposal that was responsive to and fully-compliant with the Boards requirements was submitted by Rosenbauer in the amount of \$1,099,070.00; and

WHEREAS, it was determined that HGAC has submitted all the required documentation for this solicitation; and

WHEREAS, consistent with P.L 2011, c. 139 the Board did conduct a cost saving determination justifying the award of this contract under a national cooperative contract; and

WHEREAS, Rosenbauer will be required to submit to the Board a copy of its New Jersey Business Registration Certificate, Statement of Corporate Ownership, and Public Contract EEO Compliance, as well as all required political contribution disclosure forms, prior to execution of contract; and

WHEREAS, The Montville Board of Fire Commissioners provided notice to the public and potential bidders of its intention to make this award by way of a Notice of Intent to Award a Contract under a National Cooperative Purchasing Agreement, a copy of which notice is on file with the District Clerk, more than ten (10) days in advance of this award; and

WHEREAS, the Rosenbauer proposal is within the funds allocated for this project and are available for this purpose; and

WHEREAS, the Board of Fire Commissioners, District 1, has certified that the funds have been appropriated and are available for this purpose

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey that a contract should be awarded as follows:

Bidder: Rosenbauer

\$1,099,070.00

Rosenbauer Aerial, complete with Rosenbauer Commander chassis and Rosenbauer Viper Aerial

NOW, THEREFORE, BE IT FURTHER RESOLVED, by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey that Carl Lewis, Chairman of the Board of Fire Commissioners, District 1, is hereby authorized to execute a contract to effectuate the purpose of this Resolution.

Adopted May 13, 2021

Denise Phostole, District Clerk
Montville Board of Fire Commissioners, District 1

NAME	YES	NO	ABSTAINED
Carl Lewis	X		
Michael Caggiano	X		
Robert Purnell	X		
Robert Cook	X		
Steven Schmidt	X		

**MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1
NOTICE OF INTENT TO AWARD CONTRACT UNDER A
NATIONAL COOPERATIVE PURCHASING AGREEMENT**

The Montville Board of Fire Commissioners intends to participate in the Houston-Galveston Area Council of Governments (HGAC) contract for the purchase and delivery of one (1) Rosenbauer Aerial, complete with Rosenbauer Commander chassis and Rosenbauer Viper Aerial.

Information regarding the contract may be found at the Montville Board of Fire Commissioners offices at 86 River Road, Montville, NJ 07045. Call (973) 334-6430 to make an appointment to view the contract. Information is also available on the HGAC website www.hgacbuy.org.

The Board of Fire Commissioners has joined the Houston-Galveston Area Council of Governments Cooperative Pricing System. The HGAC contract term for this procurement is 2019-2021.

It is the intent of the Board of Fire Commissioners to make a contract award to Rosenbauer Minnesota, LLC, PO Box 549, 5180 260th Street, Wyoming, MN 55092 as stated in HGAC Contract, pursuant to the proposal submitted in response to the HGAC advertised competitive, sealed bid.

The Montville Board of Fire Commissioners is permitted to join national cooperative purchasing agreements under the authority of N.J.S.A. 52:34-6.2 (b) (3).

Denise Phostole
District 1 Clerk
Montville Board of Fire Commissioners District 1