

May 10, 2018

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Robert Purnell, Michael Caggiano, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia; Chief Ron Baldwin and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of April were read and accepted as corrected. Motion to accept made by Commissioner Cook, seconded by Commissioner Purnell and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Schmidt, seconded by Commissioner Purnell, and carried:

Disbursements May 2018	
Administration	\$ 3,289.00
Capital Outlay	\$ 229,238.00
M&R	\$ 2,339.19
Supplies	\$ 175.99
Insurance	\$ 2,371.85
Utilities	\$ 2,847.64
UFSA	\$ 4,042.00
	\$ 244,303.67

Atlantic Stewardship has made an increase in their interest rates. The tax levy check has been received. The 2018 budget was reviewed by those present. Motion to accept the financial report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Chief's Report

Chief reported that there were 35 activities for the month of April bringing the total for the year to 128; 94 of which were fire calls. Chief reported that April was a busy month with several calls to the condos, and District 1 is on call for mutual aid to District 3 which had added to the volume of calls. There have been issues with dispatch. The Touch a Truck at the High School was a big success. The department received two new applications for membership, one for a junior member, and one for Patrick Healy. Commissioner Purnell made a motion to accept the application of Patrick Healy, seconded by Commissioner Cook, all in favor. Chief Baldwin reported that the

department had placed an order for seven air pack upgrades to be placed on the new rescue truck, cost for the upgraded packs far less than purchasing new equipment. Motion to accept the Chief's report was made by Commissioner Purnell, seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official Serrecchia reported that there was a total of 15 home inspections for the month of April. Fire watch invoice sent to 112 Main Road has been paid. Fire Official has re-inspected the high school. Several new violations were found and the original violations that were cited were completely abated. The alarm issues in the 400 wing have been corrected. Fire Official is in contact with Steve Toth from the Board of Education regarding the issues. Still waiting on reports for the fire alarms from William Mason School and Lazar, and the boiler report from Lazar. Shirts have been ordered for the Fire Prevention Bureau. Motion to accept the Fire Officials report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Correspondence

- Received several emails from Towaco and Pinebrook regarding the bids and the repairs to the radio system.
- Received invoice for the generator repair from Pinebrook.
- Received the agenda for the Joint Commissioners meeting
- Received revised ordinance for the permit fees from Counselor Bucco; sent to the town for review township attorney

Old Business

Commissioners have completed all their financial statements for the state. Radio update Turkey hill has been completed. Northeast won the bid.

New Business

Commissioner Caggiano presented a spread sheet with the cost per fireman for LOSAP; clothing allowance; workman's compensation and life insurance. Commissioners discussed the results. Commissioner Caggiano had all commissioners sign the signature card for Boiling Springs Bank. New accounting firm sent paperwork for signatures including an engagement letter and a representation letter. Key fob for Caine and Sons to be deactivated by end of month if they have not shown up to tag and inspect the fire extinguishers. Motion made by Commissioner Purnell, seconded by Commissioner Cook to confirm salaries of Fire Prevention Bureau at \$20.00 per hour for the Fire Official, \$15.00 per hour for the Fire Inspectors and to pay mileage. All in favor.

Adjournment

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 8:35 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One