

## May 11, 2017

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:07 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

### Minutes

The minutes of the meeting of April were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Lewis, and carried:

#### Disbursements May 2017

Administration	\$3,357.57
Office expense	\$46.57
Professional services	\$27.00
M&R	\$12,556.11
Supplies	\$266.20
Insurance	\$11,616.22
LOSAP	\$14,850.00
Utilities	\$3,818.54
UFSA	\$3,830.05
	\$50,368.26

The 2017 budget was reviewed by those present. The 2016 audit has still not been completed; auditor has not received information that he needs from the state.

Commissioner Caggiano received the loss reports from the worker's comp policy. There has been one large claim since 2004; policy is in its second penalty year. The first half tax levy check was received and deposited to the operating account. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Lewis, and carried.

### Chief's Report

There were 27 activities for the month of April bringing the total for the year to 83; 57 of which were fire calls. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Cook and carried.

### Fire Official's Report

Fire Official Serrecchia reported that all is going well with inspections. There was a total of 14 home inspections for the month of April. The Joint Uniform Fire Code Review

Board will be meeting again on May 18, 2017. The meeting will be held at District 1 offices at 86 River Road at 7:00 pm. A draft of the meeting minutes, the fee schedule with changes made and the revised fire watch ordinance were sent to all districts. All registration fees for 2017 have been paid. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Caggiano, and carried.

### **Correspondence**

- Received a statement from ALM regarding open invoices.
- Emailed ALM about the damage to the mailbox at station 2.
- Received an email from Tony Bucco with questions regarding the truck specs.
- Received an email from Commissioner Purnell that the Parks Commission was having their meeting on May 22.
- Received an email from Holmes and McDowell requesting an update on the repairs to the ladder truck

### **Old Business**

Commissioner Cook had a chance encounter with the Penicks environmental lawyer who was at the site. Lawyer will get in touch with Penicks to discuss the possibility of purchasing some of the property. Commissioner Cook met with the architect to discuss the feasibility of erecting a building on the site of station one should the commissioners not be able to obtain additional land.

### **New Business**

Commissioner Caggiano registered the new trailer and turned in the plates for the old trailer. Commissioner Lewis would like to meet to discuss and review the life insurance.

### **Adjournment**

Motion to adjourn the meeting was made by Commissioner Cook and seconded by Commissioner Caggiano, and carried. Meeting was adjourned by Vice Chairman Lewis at 8:55 PM.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One