

March 12, 2020

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia, Chief Jim Logobardi, and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of February were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements March 2020	
Administration	\$ 1,940.19
M&R	\$ 3,128.06
Purchases	\$ 412.50
Supplies	\$ 175.99
Training	\$ (675.00)
Utilities	\$ 3,095.17
UFSA	\$ <u>9,150.16</u>
Total Disbursements:	\$ 17,227.07

Commissioner Caggiano reported that there are two CDs due next month at Blue Foundry Bank. He will be moving money from Santander to Lincoln. The budget is in line. Nationwide Employee Benefits can be done on line. Commissioner Caggiano has the beneficiary form. The annual report for the fire department needs to be completed for the state; need a list of officers. Commissioner Caggiano will be at station three on March 18th from 7 to 9 PM and on March 21st from 10 to 12 AM to sign up new members and change beneficiary forms for both Life Insurance and LOSAP. Commissioner Caggiano contacted the auditor to put us on the

schedule. Motion to accept financial report was made by Commissioner R Cook; seconded by Commissioner Schmidt, and carried.

Chief's Report

Chief Longobardi for the months of January and February. Total fire calls for the month of January were eleven, and for the month of February fifteen; total activities for both months was sixty-two, twenty-six of which were fire calls. Chief reported that the ice rescue class scheduled for last month was cancelled due to a lack of ice. Three more members have qualified on engines: Joe Nanartowitz, Tom Ackerway and JD Coleman. There are currently six members in FF2 classes and two members scheduled for FF1 in the fall. There are four dates at the Academy for classes in Class A Burn, Fire and Propane and Car Fires. Motion to accept Chief's report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official gave his report. There was a total of 7 home inspections for the month of February. Fire Prevention has completed the inspections of the schools and there are outstanding violations for all of them. Ordinances have been entered into the inspection system. Face Book page has been initiated. Inspections are going well. The state check for LSUs has been received.

Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Correspondence

- Received an email from the township requesting updated list of Fire Department officers with contact information. Forwarded to the Chief.
- Received an email requesting a meeting with the OEM. Information for COVID19 on the township website
- Request from Pine Brook for the name of our Workers Comp insurance carrier
- Email from Montville Township regarding the FEMA assistance to Fire Fighters Grant program
- Final election and budget results sent to the state
- Received copy of certified adopted budget from the state.

Old Business

Mike Cooney will be checking the doors that need to be repaired at station three and station one

New Business

Motion made by Commissioner Purnell, seconded by Commissioner Cook to approve the application for membership for Noah M Reed to Company One. All in favor.

Meeting was turned over to the district clerk for the purpose of starting the annual elections of the board and appointments. Reorganization meeting then proceeded. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by Commissioner Cook and seconded by Commissioner Caggiano and carried.

The meeting was turned over to Chairman Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Caggiano to elect Commissioner Purnell, seconded by Commissioner Cook and carried.

Motions were duly made, seconded and carried in connection with the following:

Treasurer Michael Caggiano
District Clerk Denise Phostole
Auditor LVH LLC. Lynch, Vinci and Higgins
Lawyer Anthony Bucco (JMHW.A.P.C), Gary Needleman
Fire Official Joseph Serrecchia
Payroll Paychex
Newspapers Daily Record, Citizen
Insurance Holmes and McDowell

The following appointments were made:

Steven Schmidt, Robert Cook Department Buildings, Grounds

Service contractors:

Alarm systems Art Daughtry Inc.
Landscaping Wicks Services Inc.
Radios Northeast Communications
Custodians Silver Star
Generator RJ Control, Kraft Power
Plowing ALM
Pest Control Western Pest
Truck M&R NJEU, Nationwide

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 8:15 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One