

## July 11, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:20 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Robert Cook, Don Crownover and Anthony Luciano; Chief Jim Longobardi; Fire Official Brian Ricci and Denise Phostole District Clerk.

### Minutes

The minutes of the meeting for June were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### Public Comment

None.

### Financial Report

The District Clerk provided the financial reports and presented the bills for payment in the absence of the treasurer; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Crownover, and carried:

Disbursements July 2024	
Administration	\$ 1,854.74
Benefits Life Ins. and W/C	\$ 2,505.70
M&R	\$ 3,273.17
Supplies	\$ 226.68
Purchases	\$ 672.64
Insurance	\$ 2,488.44
Utilities	\$ 5,397.26
UFSA	\$ 2,649.66
Total Disbursements:	\$ 19,068.29

In the absence of Commissioner Caggiano the commissioners reviewed the balance sheet and the P&L and bank statements provided by Commissioner Caggiano prior to the meeting. Motion to accept financial report was made by Commissioner Crownover, seconded by Commissioner Cook, and carried.

### Chief's Report

The Chief reported that there were 18 fire calls for the month of June, bringing the year-to-date fire calls to 112, and the total year-to-date activities to 160. The repairs to the utility truck have not been completed yet. The new computer system is being worked on. The Chief would like to include the Events and Utilities module. The Chief inquired if the commissioners would

be willing to inquire about adding the cost-of-living increase to LOSAP. Motion to accept Chief's report was made by Commissioner Luciano; seconded by Commissioner Crownover and carried.

### **Fire Official's Report**

Fire Official Ricci reported 9 home inspections for the month of June with three failed. Check engine light and all lights are on in the car. It is not being used. Fire Official requested a copy of his budget. The fee increase has not been completed yet. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Luciano and carried.

### **Correspondence**

- Received invoice Pine Brook for second quarter joint billing
- Received quotes for computer equipment from Tri State
- Received past due invoice from First Due for new software system
- Received notice from Optimum of a rate increase
- Received quote to repair overhead door at station one – approved and sent back.
- Received two LFNs one about G/L Accounting and the second about incentive for FD

### **Old Business**

Commissioners reviewed the Project Status report.

### **New Business**

None.

### **Adjournment**

The motion to adjourn the meeting was made by Commission Luciano, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:02 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk

Montville Township BOFC District One