

## **July 12, 2018**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:04 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### **Roll Call**

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia; Chief Ron Baldwin and Denise Phostole, District Clerk.

### **Minutes**

The minutes of the meeting of June were read and accepted as corrected. Motion to accept made by Commissioner Cook, seconded by Commissioner Schmidt and carried.

### **Public Comment**

None

### **Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Schmidt, seconded by Commissioner Cook, and carried:

Disbursements July 2018	
Administration	\$ 1,453.59
M&R	\$ 1,983.70
LOSAP	\$ 14,500.00
Supplies	\$ 384.25
Insurance	\$ 20,575.00
Utilities	\$ 1,918.39
UFSA	\$ 3,695.32
Total Disbursements:	\$ 44,510.25

Commissioner Caggiano reported that the commissioners received reimbursement for six months of expenses from fire prevention; funds were deposited to the Kearny Bank account. A CD will be coming due at Lakeland Bank in August. Commissioners received an additional bill of \$10,000.00 for the Workman's Comp policy based on the yearly audit. Commissioners reviewed budget year to date. Motion to accept the financial report was made by Commissioner Schmidt; seconded by Commissioner Cook, and carried.

### **Chief's Report**

Chief reported that there were 33 activities for the month of June bringing the total for the year to 192; 147 of which were fire calls. Chief reported that the fire watch during the fireworks went well. The department had a standby in the Condos that lasted eleven hours due to a possible lightening strike. The air packs have arrived. Repairs have been made to Unit 1 to fix a pinch in the wiring harness. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Cook and carried.

## **Fire Official's Report**

Fire Official Serrecchia reported that there was a total of 16 home inspections for the month of June. Fire Official reported that he is interviewing for a new inspector. Inspector Kelly will be leaving due to a new job. Fire Official Serrecchia is still trying to set a date to meet with the teachers at the high school. Inspections are current. The Montville Fire Prevention Bureau may be taking back the fireworks from the state next year. Motion to accept the Fire Officials report was made by Commissioner Cook; seconded by Commissioner Schmidt, and carried.

## **Correspondence**

- Received quotes from City Fire for the maintenance of the fire extinguishers at the three firehouses, and from R&J Controls for repairs to the generator at station one.
- Received emails regarding the progress of the repairs to the radio system.
- Received a request from the Montville Township Health Department to provide access to inspect the kitchen at station one.

## **Old Business**

The siren at company two has been checked by Montville Electric. Repairs are not completed. There is a short in the siren itself which requires the repair be done by the company responsible for the siren. Repairs to the radios are moving along. Commissioner Lewis is working on getting quotes for the replacement of the flag pole at station two.

## **New Business**

None

## **Adjournment**

Motion to adjourn the meeting was made by Commissioner Caggiano and seconded by Commissioner Schmidt, and carried. Meeting was adjourned by Chairman Lewis at 8:34 PM.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One