

July 13, 2017

In the absence of the Chairman and the Vice Chairman Commissioner Cook announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:05 P.M. by Commissioner Cook, who presided. Commissioner Cook pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Michael Caggiano, Robert Purnell, and Robert Cook; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of June were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Caggiano and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Purnell, and carried:

Disbursements July 2017

Administration	\$	8,043.62
M&R	\$	9,899.15
Office Expense	\$	212.76
Purchases	\$	7,879.80
LOSAP	\$	850.00
Utilities	\$	3,747.39
UFSA	\$	3,285.00
Total Disbursements:	\$	33,917.72

The 2017 budget was reviewed by those present. Budget is in line. Results of the Workman's Comp audit were received. Premiums will be increasing slightly due to an increase in the number of insureds and an increase in payroll. Motion to accept the financial report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Chief's Report

Chief Cook reported that there were 24 activities for the month of June bringing the total for the year to 129; 91 of which were fire calls. The specs for the new truck have been reviewed and sent to the paper. Three requests for bid packets have been received and sent. Both Quads and Unit 1 will be attending Boonton Township's 150th anniversary celebration on July 15. Chief Cook presented paperwork for Jennifer King, a new

member who will be joining Company 1. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Purnell and carried.

Fire Official's Report

Fire Official Serrecchia reported that inspections are on target. There was a total of 17 home inspections for the month of June. Fire Official spoke to the state regarding the issuance of a permit for the bonfire at the high school. The state will be issuing their permit with a notation to the effect that the permit is contingent on the weather conditions at the time of the bonfire. The state check was received for the quarter. There are several new businesses that have opened; two new manufacturers are pending. Fire Official discussed the new law on fireworks and expressed his concerns. Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Correspondence

- JCP&L notice regarding eliminating voucher billing
- VFIS news letter
- Email from township regarding retirement of Trudy Atkinson

Old Business

The 2016 audit was reviewed and on a motion made by Commissioner Purnell, seconded by Commissioner Cook and passed those present accept the audit and the findings of the auditor. A copy of the audit, resolution, affidavit and synopsis of audit will be sent to the state and the township by the clerk. Commissioners Cook and Caggiano have been in contact with Michael Masar's beneficiaries regarding his LOSAP account.

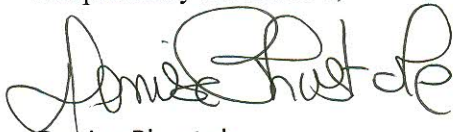
New Business

The accounting firm that is used by the board has been sold. The new name of the firm is Ferraioli, Wielkotz, Cerullo and Cuva, P.A. Commissioners were not aware of the sale and will contact them regarding their fee schedule for next year. A motion was made by Commissioner Cook, seconded by Commissioner Caggiano to accept the application for membership of Jennifer King. Commissioner Cook discussed the need for a new supplier for paper goods and cleaning supplies for the three fire houses. Commissioner Caggiano will look into getting a credit card to facilitate the purchasing of these items. Card to be used only by the commissioners. Received one LOSAP application back. The gutters at station three are in need of cleaning. Clerk to get pricing.

Adjournment

Motion to adjourn the meeting was made by Commissioner Caggiano and seconded by Commissioner Purnell, and carried. Meeting was adjourned by Commissioner Cook at 8:28 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One