

## **January 11, 2018**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, and placed on file at the Township Clerk's Office.

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### **Roll Call**

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Robert Purnell, Stephen Schmidt; Chief Ron Baldwin; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

### **Minutes**

The minutes of the meeting of December were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Schmidt and carried; the minutes of the special meeting held on December 20, 2017 for the purpose of approving the 2018 budget were read and accepted as read. Motion to accept made by Commissioner Cook and seconded by Commissioner Schmidt.

### **Public Comment**

None

### **Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements January 2018	
Administration	\$ 3,843.00
M&R	\$ 7,344.00
Supplies	\$ 268.11
Professional Services	\$ 324.00
Utilities	\$ 2,328.19
UFSA	\$ 4,750.00
	\$ 18,857.30

Commissioner Caggiano reported that the annual pension bill has been paid. There is a CD coming due at Connect 1 on February 23. The final 2017 budget was reviewed.

Commissioners discussed the 2018 budget. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

### **Chief's Report**

There were 27 activities for the month of December bringing the final total for 2017 to 278; 202 of which were fire calls. Chief Baldwin reported that the main focus this year would be on recruiting new members and member retention and training. There is also a need for equipment updates. There are several training courses the department would like to take part in. They will try to open some of them to mutual aid towns to try to keep costs down. The chief was asked to furnish a schedule of amounts paid to the officers for clothing allowance, and final percentages for LOSAP. Motion to accept the Chief's

report was made by Commissioner Cook, seconded by Commissioner Purnell and carried.

### **Fire Official's Report**

Fire Official reported that inspections have begun. All registration invoices have been mailed out with the new fees. There were a total of 10 home inspections for the month of December. The solar panel signs have been given out and mounted. The Knox Box at Lazar School needs to be moved. The open burning complaint made on Conklin Farm has been handled by the state. The annual report to the State of NJ has been completed and filed. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

### **Correspondence**

- Received several emails regarding the radio situation from Towaco.
- Received list of officers for District 1
- Sent Open Public meeting act notice to papers and township
- Sent notice of election to paper and township – posted in 4 additional locations.

### **Old Business**

Commissioners discussed the radio situation. Lite Path will be providing a proposal. There will be a meeting of the Joint Commissioners to review the proposals and further discuss the situation. Commissioner Cook received a proposal from the architect for a preliminary site review at 108 Main Road.

### **New Business**

Commissioner Caggiano reported that the annual pension bill has been paid. Commissioners discussed the LOSAP program and the annual inspection.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Purnell, seconded by Commissioner Cook and carried. Meeting was adjourned by Vice Chairman Lewis at 9:00 P.M.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One