

**February 13, 2020**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

**Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

**Roll Call**

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia, Deputy Chief Alan Cook, and Denise Phostole District Clerk.

**Minutes**

The minutes of the meeting of January were read and accepted as read. Motion to accept made by Commissioner R Cook; seconded by Commissioner Purnell and carried.

**Public Comment**

None

**Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner R Cook, and carried:

Disbursements February 2020

Administration	\$	6,162.55
Office Expense	\$	395.96
Supplies	\$	474.58
Purchases	\$	145.50
Training	\$	675.00
M&R	\$	4,260.34
Insurance	\$	1,967.00
Utilities	\$	5,358.28
UFSA	\$	<u>2,662.40</u>
Total Disbursements:	\$	22,101.61

Commissioner Caggiano reported that financial information previously reported in Quicken is now in Quick Books. \$35,000.00 has been transferred into the operating account from one of the Blue Foundry accounts to cover operating expenses until the first tax assessment check is received. Motion to accept financial report was made by Commissioner R Cook; seconded by Commissioner Schmidt, and carried.

### **Chief's Report**

Chiefs report to be given next month. Deputy Chief A Cook reported that maintenance and fire equipment repairs will be done by NJEV, however ties will remain with Nationwide, as they will respond to the firehouse for emergency repairs to the trucks. Three members will be attending an ice rescue class this month. Chief's dinner for outgoing chief Ron Baldwin will be held on Saturday May 16, 2020 at station two. Motion to accept Chief's report was made by Commissioner Schmidt; seconded by Commissioner R Cook and carried.

### **Fire Official's Report**

Fire Official gave his report. Registration fees are coming in. There was a total of 11 home inspections for the month of January. Fire Prevention will be starting inspections of the schools next month.

Motion to accept Fire Official's report was made by Commissioner R Cook; seconded by Commissioner Schmidt, and carried.

### **Correspondence**

- Email from Kirk LeBlanc Nottingham Insurance
- Rule Proposal NJAC JIF Investment Regulations
- Request for use of Station 2 from Chris Longobardi on Sunday April 26
- Invoice from District 3 for shared services
- Invoice from ALM
- Invoice from Lil Geeks for 6 months website monitoring
- Letter from Pinto regarding a rate increase

### **Old Business**

Water leak at station one has been located and the valve has been turned off. Leak is apparently underground. Affected water lines will be relocated. Motion made by Commissioner Purnell, seconded by Commissioner R Cook to appoint the firm of LVH, LLP (Lerch, Vinci and Higgins) as auditors for the Montville Board of Fire Commissioners, District One, and sever ties with former firm Wielkott & Co. All in favor. Motion to approve the request of Chris Longobardi for the use of station two on April 26, 2020 made by Commissioner Schmidt; seconded by Commissioner R Cook, and carried.

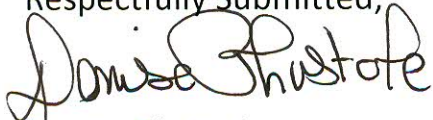
**New Business**

Motion made by Commissioner R Cook, seconded by Commissioner Schmidt to contact Mike Cooney for repairs to two doors at station three, and one door at station one. All in favor. Commissioners discussed increase in gas bill received for the month of January at station one.

**Adjournment**

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner R Cook and carried. Meeting was adjourned by Chairman Lewis at 8.37 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC

District One