

February 8, 2018

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:08 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook, Steven Schmidt; Fire Official Joseph Serrecchia; Chief Ron Baldwin and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of January were read and accepted as corrected. Motion to accept made by Commissioner Purnell; seconded by Commissioner Caggiano and carried.

Public Comment

John Connelly presented the board members with the quotes from Pinnacle. Counselor Bucco has determined that Altice qualifies as a utility, and there is no need to go out to bid. A battery backup system is still needed for one of the sites, and a receiver. The ground communication would still be analogue even if the rest of the system was upgraded to digital. The digital band would be for communication between the trucks and dispatch. Mr. Connelly said that Towaco would not be opposed to paying for Pine Brook's connection should they decide not to move forward with repairs. Discussion regarding the radios will be addressed at the next Joint Commissioners meeting that will be held in Pine Brook on February 22, 2018. Motion to close public session made by Commissioner Purnell, seconded by Commissioner Cook and carried.

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements February 2018	
Administration	\$ 3,054.09
Supplies	\$ 6.98
M&R	\$ 9,446.70
Insurance	\$ 26,205.33
Utilities	\$ 4,277.85
UFSA	\$ 5,221.28
Total Disbursements:	\$ 48,212.23

The 2018 budget was reviewed by those present. The CD that is coming due at Connect 1 will not be rolled over; the proceeds will be used to pay for the rescue truck.

Commissioner Caggiano reported that there is an incorrect 1099 filing received from Santander Bank. The bank has withheld two year of federal withholding tax.

Commissioner Caggiano has spoken to them and they will be refunding the money.

Connect 1 has requested a current list of commissioners in order to update the signature card. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Chief's Report

Chief reported that there were 34 activities for the month of January bringing the total for the year to 34; 28 of which were fire calls. The department was called to a standby in Boonton. There were two drills in January, and attendance has been improving. There will be a training course on February 27th at 6:00 PM covering command control for use of fire department radios. Mutual aid companies have been invited to attend in order to fill the class and keep costs down. Motion to accept the Chief's report was made by Commissioner Purnell, seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official Serrecchia reported that there was a total of 7 home inspections for the month of January. 2018 inspections have begun. The year-end reports for the state have been completed and the state confirmed they were received; they were having issues with the system on their side. Motion to accept the Fire Officials report was made by Commissioner Purnell; seconded by Commissioner Schmidt, and carried.

Correspondence

- Absentee ballots and listing of eligible voters has been sent to the state.
- Legal notice for the election has been sent to the paper and posted as required by the state.
- Received the Altice proposal from Towaco.
- Received email from Pine Brook stating that their board is not ready to commit to the Altice proposal and the radio project.
- Received minutes from Towaco for the emergency JBOFC meeting held in Towaco on December 13.
- Received the agenda for the joint meeting of the JBOFC held in Pine Brook on January 24th and the minutes.
- Sent adopted budget to state for approval. Received back signed and approved by the DOLGS.
- Received contract from Wicks for 2018
- Received roster request from Holmes and McDowell
- Contract for truck signed and notarized; sent to Counselor Bucco.
- Updated and posted vendor list to website

Old Business

Commissioners discussed the situation with the radios. They decided that it was in the best interest of our district to repair the radios. Commissioner Purnell stated that it was a matter of the safety of both the men and the citizens in our district. The commissioners

were in agreement to take the necessary steps to go forward with the Altice contract and the bid for the equipment to repair the radio communications, regardless of the other districts decisions. Motion made by Commissioner Cook to move forward with the radio repairs, seconded by Commissioner Purnell and carried.

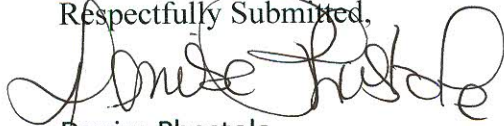
New Business

There will be an inspection of the three firehouses and the equipment on Saturday February 17th after the opening of the elections. Commissioner Caggiano is working on obtaining a credit card. Commissioner Cook stated that the board would also need to obtain another card in order to purchase diesel fuel that did not contain red dye. There have been problems with the fuel being purchased from the town. Unit one is in for repairs due to the fuel. It was reported that the roof at station one is leaking. Commissioner Cook will check into it. The annual budget vote and elections is scheduled for February 17th from 2:00 PM to 9:00 PM.

Adjournment

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 9:02 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One