

December 10, 2021

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:07 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell and Robert Cook; Donald Crownover; Deputy Chief Ron Baldwin; Fire Official Alex Phostole; and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of November were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

New Business

The regular meeting agenda was suspended and upon advice of their lawyer the commissioners voted to fill the vacancy in the board left open by the resignation of Stephen Schmidt. Commissioner Cook made a motion to nominate Donald Crownover to fill the vacant position until the elections in February, seconded by Commissioner Caggiano. All in favor. Mr. Crownover is a resident and registered voter of fire district one. Meeting agenda resumed.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Purnell, and carried:

Disbursements December 2021

Administration	\$ 10,163.77
Benefits	\$ 2,672.05
M&R	\$ 12,448.39
Insurance	\$ 2,427.97
Purchases	\$ 32,404.20
Professional Services	\$ 1,800.00
Supplies	\$ 94.15
Utilities	\$ 6,300.05
Training	\$ 100.00
UFSA	\$ 2,114.80
Total Disbursements:	\$ 70,525.38

Commissioner Caggiano reported that he would be closing the Lakeland Bank operating account and moving the operating account to Lincoln First Bank. Motion to approve moving funds to Lincoln 1st and closing the account at Lakeland Bank made by Commissioner Cook, seconded by Commissioner Crownover and carried. The AM Trust (workman's comp) check for the credit due was received. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Crownover and carried.

Chief's Report

Deputy Chief Baldwin reported that there were 15 fire calls for the month of November, bringing the year-to-date fire calls to 177, and the total year to date activities to 273. The department will be conducting the annual Santa Details on December 18th. The Christmas party for the department and families will be on December 19th. The men will be attending the annual Polar Plunge and they will have their reorganizational meeting on January 1st. Discussion regarding the budget for turnout gear. Motion to accept Chief's report was made by Commissioner Schmidt; seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official reported that there was a total of 7 home inspections for the month of November. The inspections of the Township Buildings have been completed. There are some outstanding violations that need to be abated. There is one more LHU to be inspected. The Fire Prevention Bureau car needs to be looked at. Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Crownover and carried.

Correspondence

- Sent and received back signed contract to ALM.
- Delivered resolution for stipends to Town Hall
- Sent Public Meeting Notice to papers and posted Library, Town Hall, Firehouses and Police Station.
- Sent Audit to Town and Website. Posted synopsis to website and paper. Sent Affidavit, Synopsis and resolution to the State.
- Received response to questions re Key/Fob access from AC Daughtry
- Received resolution from Town approving yearly stipends.

Old Business

Commissioner Caggiano to check LOSAP for JD Coleman, Vince Growly, Mike Lambert, Nick Petonic and Kevin Raimy.

The commissioners reviewed the outstanding project status report. Discussed the items.

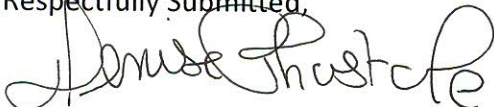
New Business

The heaters at station 1 need repair. Both thermostats need to be replaced. The damper keeps shutting down the furnace.

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell, seconded by Commissioner Caggiano and carried. Meeting was adjourned by Chairman Lewis at 9:12 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC District One