

December 10, 2020

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi; Fire Official Alex Phostole and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of November were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements December 2020	
Administration	\$ 3,868.02
M&R	\$ 9,011.00
Office Expense	\$ 3,990.10
Purchases	\$ 3,927.50
Supplies	\$ 2,073.82
Utilities	\$ 2,328.37
Training	\$ 4,245.87
UFSA	\$ 4,446.81
Total Disbursements:	\$ 33,891.49

Commissioner Caggiano reported the receipt of a refund from the accident and health of \$340.00 deposited into the Kearny Bank.

Motion to accept financial report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

Chief's Report

Chief reported that there were 23 fire calls for the month of November, bringing the year-to-date fire calls to 188, and the total year to date activities to 239. 351 is back in service. 350 is out of service and 352 will be out of service next week. Hydrant flags are almost all installed. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official Phostole reported that there was a total of 21 home inspections for the month of November. Business is getting completed. The Fire Official would like to hire Ron Baldwin as a daytime inspector upon receipt of his credentials from the state; requested a starting salary of \$18.00 an hour for inspectors. Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Correspondence

- Received invoice from Tri-State Technical services for wireless connection at station 3
- Received snow removal contract for 2020-2021 season from ALM

Old Business

Roof at station one still pending. Commissioners discussed the trails at Turkey Hill. Dual Knox box is being looked into for Pyramid Mountain location. Wi-Fi installation at station 3 has been completed.

New Business

On a motion made by Commissioner Cook and seconded by Commissioner Purnell the introduced 2021 budget was approved. The Commissioners passed a resolution to approve the introduced 2021 budget. Vouchers have been redesigned for appropriate signatures for the receipt of goods. Commissioners passed a resolution to pay recurring monthly claims not requiring a vendor certification.

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 9:08 P.M.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One

**Montville Board of Fire Commissioners
District 1**

Montville, NJ, County of Morris

Resolution to pay recurring monthly claims not requiring a vendor certification

Whereas, N.J.S.A. 40 A:5-16 (d) authorizes pursuant to the Administrative Act PI 1968 , c 410 to pay claims without requiring a certification for:

1. Telecommunications or basic cable service under the jurisdiction of the Board of Public Utilities
2. Electric, gas, water or sewer utility

Whereas, N.J.A.C. 5:31 - 4.1 (3) authorizes an authority to institute a standard policy by resolution not to require a vendor or claimant certification if said vendor or claimant does not provide as part of its normal course of business certification from an individual with knowledge of the transaction that a bill or demand is correct

Now therefore be it resolved that the Commissioners of Fire District No. 1, Montville Township, NJ will not require vendor or claimant certification from the above and will pay all recurring claims unless the claims are not usual and customary.

It is hereby certified that this resolution is adopted by the Board of Fire Commissioners on this 10th day of December 2020.

Denise Phostole
District 1 clerk
Montville Board of Fire Commissioners

I, Denise Phostole, District Clerk for the Montville Board of Fire Commissioners, District 1 of Montville Township, County of Morris, State of New Jersey, hereby certify that the Commissioners at a meeting held on the 10th day of December, 2020 duly adopted the above resolution.

This resolution was introduced by Commissioner Purnell and seconded by Commissioner Cook.

Record of Vote:

	YES	NO	Abstain	Absent
Lewis	✓			
Purnell	✓			
Caggiano	✓			
Cook	✓			
Schmidt	✓			