

December 14, 2017

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook; Fire Official Joseph Serrecchia; Chief Alan Cook and Denise Phostole, District Clerk. Also in attendance was Stephen Schmidt.

Minutes

The minutes of the meeting of November were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Cook and carried. The minutes of the special meeting held on November 22, 2017 for the purpose of introducing and approving the 2018 budget were read and accepted as read. Motion to accept made by Commissioner Cook, seconded by Commissioner Purnell and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements December 2017	
Administration	\$ 1,219.77
Office	\$ 29.40
Advertising	\$ 164.40
M&R	\$ 4,416.44
Supplies	\$ 988.21
Professional Services	\$ 1,215.00
Utilities	\$ 2,528.60
UFSA	\$ 4,127.78
Total Disbursements:	\$ 14,689.60

The final 2017 budget was reviewed by those present. Discussion regarding the 2018 budget which was introduced and approved at a special meeting held on November 22 at station three. There will be a meeting on December 20 to adopt the 2018 budget; it will be at 12:00 pm at station three. The three CD's that came due in November – one at Atlantic and two at Lincoln Park- have been rolled over for one year with no change in the rates. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Chief's Report

Chief reported that there were 19 activities for the month of November bringing the total for the year to 251; 181 of which were fire calls. There will be a department holiday

celebration at station one on Sunday December 17th at 2:00 PM. P.L. Custom Body and Equipment Co. has requested a pre-construction meeting for the new rescue truck in Manasquan. Chief Cook furnished a copy of the clothing allowance distribution and returned the unused funds to the Commissioners. Commissioners thanked the Chief for his service. Chief Cook thanked the commissioners for their support. New Chief will be Ron Baldwin. Motion to accept the Chief's report was made by Commissioner Purnell, seconded by Commissioner Cook and carried.

Fire Official's Report

Fire Official Serrecchia reported that all LHEA inspections are done. There was a total of 3 home inspections for the month of November. Inspections of all three firehouses are complete – results given to the commissioners. Codes were updated by ESP. Solar panel signs are being installed on buildings with panels. Fire Official received a complaint regarding open burning at Conklin farm. Fire Official Serrecchia will follow up with Conklin and the state. Motion to accept the Fire Officials report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Correspondence

- Received proclamations from Senator Pennacchio for service awards.
- Received a request from Towaco for an emergency meeting of the Joint Commissioners to discuss the radio reception.
- Sent introduced and approved budget to the state; received back with approval to adopt.

Old Business

Commissioners discussed the situation with the radios. Emergency Joint Meeting of the commissioners was held on December 13 in Towaco. Commissioners voted to repair all stations and contact Light Path to inquire about fixing the wiring. Commissioner Connelly from Towaco has contacted Light Path and they are in the process of assessing the situation.

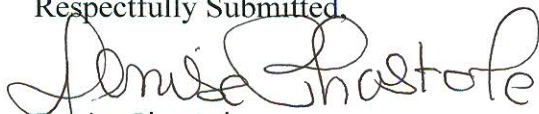
New Business

Upon advice of their lawyer the commissioners voted to fill the vacancy in the board. Commissioner Cook made a motion to nominate Stephen Schmidt to fill the vacant position until the elections in February, seconded by Commissioner Purnell. All in favor. Mr. Schmidt is a resident of fire district one. Commissioner Cook will be meeting with the architect on December 19, and with the lawyer from Penick's on December 21. Commissioner Caggiano has applied for a credit card for the commissioners from Boiling Springs bank.

Adjournment

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 8:33 PM.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC

District One