

August 8, 2024

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:20 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Don Crownover; Chief Jim Longobardi; Denise Phostole District Clerk.

Minutes

The minutes of the meeting for July were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

Public Comment

None.

Financial Report

The treasurer presented gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Cook, and carried:

Disbursements August 2024	
Administration	\$ 2,350.43
Professional Services	\$ 8,800.00
Benefits	\$ 2,505.70
Buildings and Grounds	\$ 15,845.27
Equipment repair	\$ 2,337.00
Purchases	\$ 509.39
Supplies	\$ 741.34
Utilities	\$ 2,597.38
Insurance	\$ 2,488.44
UFSA	\$ 2,933.49
Total Disbursements:	\$ 41,108.44

Commissioner Caggiano reported the claim for the lettering for 352 has not been finalized. Cd matured from Citera. The money has been put into T Bill no penalty to liquidate at 4.5% interest. \$240,000.00 was moved. The small Columbia account was closed and rolled into the money market account. \$30,000 was transferred from the ION savings to checking to cover monthly checks. The yearly audit has been completed and uploaded to the state. Waiting on the completion of the Workers Comp audit. Motion to accept financial report was made by Commissioner Cook, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 27 fire calls for the month of July, bringing the year-to-date fire calls to 139 and the total year-to-date activities to 195. The estimate to finish the installation of equipment on 350 is \$13,000. A down payment of 50% is needed to start the installation. The cost of the additional module for First Due will be \$1500.00 for the 9 months added to the original 12-month subscription. The quote received for the 2025 Ford Escape is \$29,800 through Nielsen Ford. Purchase would be through ESC Co-Op. Would need to hold a special election before December. The meeting room air conditioner at station 1 is not working. The Chief requested samples of tape because the tape on the new floors is not adhering to the floor. Would like to have the floor company put the tape on at the same time as they do the new bays at station 1. The sink at station 1 in the men's room is leaking. There is a leak in the bays at station one. Branches need to be cut at the Buffalo house. Commissioners Cook and Crownover will check into it. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Caggiano and carried.

Fire Official's Report

The report was given by the clerk in the absence of the Fire Official. There was a total of nine home inspections for the month of July. Six passed and three failed. The three FOs met to discuss raising the fees. They will be calling a Joint Uniform Fire Code Review Board Meeting. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Luciano and carried.

Correspondence

- Received invoice from Lil Geeks
- Received LFN notice that OPRA regulations are changing effective September 3, 2024
- Received notification that the Prevailing wage threshold is changing and there will be an online certified payroll submission

Old Business

Commissioners reviewed the Project Status report.

New Business

Commissioner Caggiano needs the documentation for training for the LOSAP report. Resolution to join the ESCNJ Co-operative. Registration of 350. Signature cards at banks. Close the Kearny bank account.

Adjournment

The motion to adjourn the meeting was made by Commission Crownover, seconded by Commissioner Cook and carried. The meeting was adjourned by Commissioner Lewis at 9:19 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk

Montville Township BOFC District One