

## August 12, 2021

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:05 P.M. by Vice Chairman Purnell, who presided. Vice Chairman Purnell pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi and Denise Phostole District Clerk.

### Minutes

The minutes of the meeting of July were read and accepted as read. Motion to accept made by Commissioner Schmidt; seconded by Commissioner Caggiano and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Schmidt, and carried:

#### Disbursements August 2021

Administration	\$ 1,563.68
Purchases	\$ 4,531.98
M&R	\$ 11,008.09
Buildings and Grounds	\$ 1,319.06
Equipment repair	\$ 179.50
Utilities	\$ 2,404.58
Insurance	\$ 5,109.62
UFSA	\$ 2,564.84
Total Disbursements:	\$ 28,681.35

Commissioner Caggiano reported that he had received a credit from Nationwide (former Life Insurance policy) of \$405.00. The commissioners reviewed the bank statements and the budget. There is currently no information reported on the CD's. The life insurance check for James Woltman was received. Insurance has been posted to expense for August.

Commissioner Caggiano checked over the LOSAP deposits. Town has issued a credit of \$120.00 for diesel fuel. The accountants are still working on the audit for 2020. Motion to accept financial report was made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

## **Chief's Report**

Chief reported that there were 20 fire calls for the month of July, bringing the year to date fire calls to 107, and the total year to date activities to 161. The department participated in a drill on Conklin Farm setting up a landing zone. Station one needs a new router and booster. Tagged hose blew during testing. Will need to purchase a new hose. Rosenbauer is working on the ladder portion of the new ladder truck. Hose dryer quotes – least expensive is \$11,000.00. Would need an electrician to install it. Clothing allowance tabled till next meeting. Motion to accept Chief's report was made by Commissioner Schmidt; seconded by Commissioner Cook and carried.

## **Fire Official's Report**

In the absence of the Fire Official the district clerk gave the report. Reported that there was a total of 32 home inspections for the month of July. Fire Prevention is interested in updating the Enforsys reporting program currently in use by the Fire Prevention Bureau and the department. Motion to accept Fire Official's report was made by Commissioner Caggiano; seconded by Commissioner Schmidt and carried.

## **Correspondence**

- Recall R-1.
- Blood drive at the Chelsea September 9<sup>th</sup> 2 pm to 7 pm.
- Letter from AD Daughtry increase in monthly monitoring fees.

## **Old Business**

The commissioners gave approval for a letter to be sent to the Parks Commission. They would like to see a number system on all trails every 3 or 4 markers all the way around. Suggested looking into whether this would be a good project for the Boy Scouts to map via GPS.

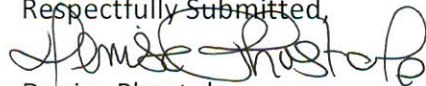
## **New Business**

On a motion made by Commissioner Caggiano and seconded by Commissioner Schmidt the update to the Enforsys Reporting System was approved. All in favor.

## **Adjournment**

Motion to adjourn meeting was made by Commissioner Schmidt seconded by Commissioner Cook and carried. Meeting was adjourned by Vice Chairman Purnell at 8:35 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC District One