

## August 10, 2017

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:04 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano and Robert Cook; Fire Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

### Minutes

The minutes of the meeting of July were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Caggiano and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Caggiano, and carried:

#### Disbursements August 2017

Administration	\$ 3,985.47
Insurance	\$ 30,238.00
M&R	\$ 5,452.34
Supplies	\$ 702.76
Training	\$ 250.00
Utilities	\$ 2,052.49
Office Expense	\$ 87.10
UFSA	\$ 3,951.31
Total Disbursements:	\$ 46,719.47

The 2017 budget was reviewed by those present. The Workman's Comp audit has been completed; the cost has increased substantially. Commissioner Caggiano will call our broker to arrange for a meeting to discuss the increase. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Lewis, and carried.

### Chief's Report

Chief reported that there were 28 activities for the month of July bringing the total for the year to 156; 111 of which were fire calls. Chief will be holding a drill at station two and they will be cleaning out the gutters at the same time. The annual Boonton Labor Day parade will be on Saturday September 2. The application for Matthew Lehner was returned by the state because the physical exam had expired. Revised application has been received with current physical exam and will be resubmitted. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Cook and carried.

### **Fire Official's Report**

Fire Official Serrecchia reported that inspections are on track. There were a total of 12 home inspections for the month of July. Fire Official Serrecchia will be having a meeting with the inspectors this month. The ordinances and fee increase have been received from Counselor Bucco and forwarded to districts two and three. Motion to accept the Fire Officials report was made by Commissioner Caggiano; seconded by Commissioner Cook, and carried.

### **Correspondence**

- Received and sent the ordinances and the fee increase to districts two and three
- Received notification from Marotta that they are doing ongoing remediation
- Received notice from auditor regarding sale of business and change of location

### **Old Business**

Gutters will be taken care of during the drill at station two. LOSAP account for Michael Masar is being closed. Commissioner Caggiano has been in touch with his family. Commissioner Cook is trying to get additional quotes for the roof repair/replacement at station two.

### **New Business**

The parking lot at station two has developed a sink hole. Commissioner Cook will check to see if he can determine what the problem is.

### **Adjournment**

Motion to adjourn the meeting was made by Commissioner Cook and seconded by Commissioner Caggiano, and carried. Meeting was adjourned by Vice Chairman Lewis at 8:24 PM.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One