

April 8, 2021

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:10 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook and Steven Schmidt; Fire Chief Jim Longobardi; Fire Official Alex Phostole and Denise Phostole District Clerk.

Minutes

The minutes of the meeting of March were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Schmidt, and carried:

| Disbursements April 2021 | |
|--------------------------|--------------|
| Administration | \$ 1,887.24 |
| Benefits | \$ 5,478.84 |
| M&R | \$ 4,617.06 |
| Insurance | \$ 2,418.67 |
| Supplies | \$ 1,125.84 |
| Purchases | \$ 1,510.00 |
| Utilities | \$ 1,116.01 |
| UFSA | \$ 5,327.35 |
| Total Disbursements: | \$ 23,481.01 |

Commissioner Caggiano reviewed the bank statements and the budget. The commissioners received bills from Nationwide that were dated for the previous year. Commissioner Caggiano corrected the balance sheet to accrue the liabilities for truck repairs. He will contact Nationwide to determine why the commissioners did not receive the bills in a timely manner. Commissioner Caggiano reported that payroll has been move from Paychex to ADP because the pricing was better. Motion to accept financial report was made by Commissioner Purnell; seconded by Commissioner Cook and carried.

Chief's Report

Chief reported that there were 16 fire calls for the month of March, bringing the yearly fire calls to 36, and the total yearly activities to 56. The department has received two applications for new members, both already FF1 certified. The key fob in between the bays is not working. The department donated gear to a department in Alabama that was in need. There will be a memorial service for deceased firefighter Robert Hopp on April 24th. The Montville Animal Shelter has requested the use of the bays at station three on April 24th to conduct a rabies clinic. Motion to accept Chief's report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Fire Official's Report

Fire Official Phostole reported that there was a total of 11 home inspections for the month of March. All the schools have been inspected. The Barn Theater is removing their propane tank off the side of the building. Fire Official would like to see if the Knox Box can be lowered for easier access. Inspection of Valhalla Club House will take place this month. There are solar panels being installed on the roof at the high school. The restaurants – Columbia Inn, Locanda Vecchia, Harrigan's and Black Rabbit Salon will be inspected next month. Inspections have started at 150 River Office Park. Mars Court has been registered to DRA. Motion to accept Fire Official's report was made by Commissioner Purnell; seconded by Commissioner Schmidt and carried.

Correspondence

- Received emails from the State regarding the elections
- Received contract from Wick's Services Inc

Old Business

Commissioners discussed the purchase of the new ladder truck. Discussion regarding the potential sale of the trailer.

New Business

On a motion made by Commissioner Purnell and seconded by Commissioner Cook the commissioners approved the applications for membership of Corey J Mazzuco and Rizwan A Sherazi.

Adjournment

Motion to adjourn meeting was made by Commissioner Purnell seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 9:15 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC

District One