

September 14, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Ed Bitterle, and Don Crownover; Battalion Chief Carol DaCosta; Fire Inspector Michael Cowley and Denise Phostole District Clerk.

Minutes

The minutes of the meeting for August were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried:

Disbursements September 2023	
Administration	\$ 17,027.01
Buildings and grounds	\$ 1,505.85
Insurance	\$ 2,730.58
Benefits	\$ 3,204.78
Professional services	\$ 3,500.00
Equipment repairs	\$ 3,004.84
Utilities	\$ 4,547.90
Gear and Radios	\$ 17,981.69
Apparatus repairs	\$ 2,245.80
Supplies	\$ 1,249.46
Tools and Equipment	\$ 5,064.73
UFGA	\$ 2,060.57
Total Disbursements:	\$ 64,123.21

Commissioner Caggiano reported that there were several old bills that were received from Fire and Safety. The commissioners discussed their options for the payment of old invoices presented after the close of the year. The commissioners reviewed the budget. Motion to accept financial report was made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried.

Chief's Report

The Chief reported that there were 22 fire calls for the month of August, bringing the year-to-date fire calls to 159, and the total year-to-date activities to 221. The Chief reported regard the AFFF Foam currently in possession of the department. County may cover some of the cost to dispose of the old foam. Need new foam. Hose and ladder test will take place in October. Zoning Board has approved 266 new housing units in our district. Inventory needs to be done on all equipment. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

Fire Official's Report

Acting Fire Official was attending yearly Fire Convention – report was read by Fire Inspector Crowley (See attached). Motion to accept Fire Official's report was made by Commissioner Bitterle; seconded by Commissioner Crownover and carried.

Correspondence

- Received invoice Fire and Safety; shared services from Pinebrook; MO cleaning
- Email regarding the disposal of foam.
- Request to use station two on 11/11/23 from Ray George, and on 11/25/23 from Mark.

Old Business

Commissioners reviewed the Project Status report.


New Business

On a motion made by Commissioner Cook and seconded by Commissioner Crownover the Commissioners approve the use of station two on 11/11/23 and 11/25/23. All in favor.

Adjournment

The motion to adjourn the meeting was made by Commissioner Bitterle, seconded by Commissioner Crownover and carried. The meeting was adjourned by the Commissioner Lewis at 9:35 P.M.

Respectfully Submitted


Denise Prostole

District 1 Clerk Montville Township BOFC District One