

November 9, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:10 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Ed Bitterle, Don Crownover; Chief Jim Longobardi; Acting Fire Official Ron Baldwin and Denise Phostole District Clerk. Also, present was John McGorry.

Minutes

The minutes of the meeting for October were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

Public Comment

John McGorry thanked the commissioners for their use of the account to purchase batteries and presented a check to repay the commissioners. He will bring a report to the next meeting to show how the department is spending their money.

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried:

Disbursements November 2023

Administration	\$ 2,223.92
Benefits (Life Ins/Workmans Comp)	\$ 3,204.78
Insurance (Commercial Package)	\$ 550.78
M&R	\$ 24,056.43
Medical	\$ 326.00
Meetings and Travel	\$ 862.66
Office Expense	\$ 580.00
Supplies	\$ 1,725.63
Utilities	\$ 2,295.89
Uniforms	\$ 29,050.00
UFSA	\$ 3,083.50
Total Disbursements:	\$ 67,959.59

Commissioner Caggiano reported that more funds were deposited to Infinex. The commissioners reviewed the budget for 2024. They passed a resolution to approve the introduced budget. Motion to accept financial report was made by Commissioner Cook, seconded by Commissioner Crownover, and carried.

Chief's Report

The Chief reported that there were 21 fire calls for the month of October, bringing the year-to-date fire calls to 203, and the total year-to-date activities to 287. The Chief reported that the repairs would be done to the door on 352 in approximately six weeks. Someone will be coming on November 28th to present a seminar on the new foam. The Christmas party will be held on December 17th and the Santa run will be on December 16th. 354 pump test was done: awaiting the report for the results. Truck 351 is aging out. Apparatus testing is complete. Flow testing on the packs will be starting soon. Some of the packs are aging out. Nifers system is changing to Enifers. Training is ongoing. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

Fire Official's Report

The Acting Fire Official reported that the inspections on the LHUs need to be completed. He discussed needing to find help with the commissioners. Requested that the fees be raised. Mike Cowley has resigned. The repairs on the Crown Vic have been completed. There were 8 changes of occupancy for October. Motion to accept Fire Official's report was made by Commissioner Bitterle; seconded by Commissioner Cook and carried.

Correspondence

- Received 3 invoices from Fire and Safety.
- Email regarding the radios – all good.
- Received contract from ALM for 2023-2024 plowing.
- Received an invoice from Enforsys for the yearly contract.
- Received auction information for the truck.
- Received letter of resignation from Mike Cowley

Old Business

Commissioners reviewed the Project Status report.

New Business

The emergency repair was completed on the bay floor at station one to stop the leak into the basement of the building. The commissioners authorized the purchase of new garbage pails for the three fire houses.

Adjournment

The motion to adjourn the meeting was made by Commissioner Bitterle, seconded by Commissioner Crownover and carried. The meeting was adjourned by Commissioner Lewis at 9:35 P.M.

Respectfully Submitted

Denise Phostole

District 1 Clerk Montville Township BOFC District One

MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1

RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1, TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING BRIAN RICCI TO THE POSITION OF FIRE OFFICIAL FOR THE MONTVILLE FIRE DISTRICT 1 EFFECTIVE DECEMBER 1, 2023

WHEREAS, The Board of Fire Commissioners of Fire District 1, Montville Township, NJ have a need to fill the position of Fire Official effective December 1, 2023; and

WHEREAS, There exists a need to appoint and fill the vacancy; and

WHEREAS, The Board of Fire Commissioners have interviewed prospective candidates and have offered the job to Brian Ricci, who previously served as a fire inspector for the district; and

WHEREAS, The board of Fire Commissioners District 1 Montville Township NJ has done due diligence and determined that Brian Ricci is qualified to serve in the position of Fire Official;

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey that Brian Ricci is appointed by the Board to the position of Fire Official effective December 1, 2023, with an hourly rate of \$24.00 per hour.

It is hereby certified that this is a true copy of the resolution adopted by the Board of Fire Commissioners November 28, 2023

Denise Phostole, District Clerk
Montville Board of Fire Commissioners, District 1

NAME	YES	NO	ABSENT
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Edward Bitterle	X		

Montville Township Fire District No. 1
Montville N.J. 07045

**RESOLUTION TO APPOINT MICHAEL COWLEY TO THE POSITION OF FIRE INSPECTOR
MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1**

WHEREAS, Fire Inspector Michael Cowley has rescinded his resignation, he is re-appointed to the position of Fire Inspector for the Montville Fire Prevention Bureau, District 1

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that Michael Cowley is hereby re-appointed to the position of Fire Inspector effective December 1, 2023 at a rate of \$20.00 per hour.

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held November 9, 2023.

Denise T. Phostole
District 1 Clerk
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Edward Bitterle	X		

Montville Township Fire District No. 1
Montville N.J. 07045

RESOLUTION SETTING RATE OF PAY FOR FIRE OFFICIAL AND FIRE INSPECTORS
MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1

WHEREAS, the Board of Fire Commissioners sets the rates of compensation for employees not covered by Collective Bargaining Agreements, and

WHEREAS, funds exist to compensate these employees as the Board has directed herein.

NOW THEREFORE BE IT RESOLVED by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that the following hourly rates of pay shall be implemented effective December 1, 2023:

Fire Official \$28.00 per hour
Fire Inspector \$26.00 per hour

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held November 9, 2023.

Denise T. Phostole
District 1 Clerk
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN	ABSENT
Carl Lewis	X			
Michael Caggiano	X			
Robert Cook	X			
Donald Crownover	X			
Edward Bitterle	X			