

## March 9, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:04 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Donald Crownover; Chief Jim Longobardi; Acting Fire Official Ron Baldwin; Denise Phostole District Clerk; John McGorry, John Connelly, John Misiewicz.

### Minutes

The minutes of the meeting of February were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### Public Comment

The Commissioners discussed recruitment with Commissioner Connelly and Commissioner Misiewicz from district two. Commissioners discussed different options for recruitment including banners, flyers, etc. The Commissioners will meet again on Wednesday March 29, 2023 at station three at 7:00 pm to continue the discussion.

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Crownover, and carried:

Administration	\$ 4,561.90
M&R	\$ 11,917.35
Insurance	\$ 5,435.92
Supplies	\$ 835.66
Purchases	\$ 4,924.80
Utilities	\$ 6,728.67
UFSA	\$ 1,995.51
Total Disbursements:	\$ 36,399.81

Commissioner Caggiano reported that transfers had been made from the ION savings account to the ION operating account to cover the monthly expenditures. Columbia Bank interest on the

1-year CD is at 5.1%. Motion to accept financial report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### **Chief's Report**

Chief reported that there were 17 fire calls for the month of February, bringing the year-to-date fire calls to 37, and the total year-to-date activities to 52. Chief asked for insurance coverage for the new 6X6. The new ladder is scheduled for tool mounting. Engine 352 still needs the door repaired. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### **Fire Official's Report**

Acting Fire Official Baldwin reported that there was a total of 7 home inspections for the month of February. Inspections have been completed at the three schools – William Mason, Lazar and the High School. The township is looking into installing an outside fireplace by the pavilion. Inspections are being done on the Main Rd corridor and will start at the 150 River Road office complex shortly. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Correspondence**

- Received invoices from ALM, M.O. Cleaning Services, Shared service invoice from Pine Brook.
- Received election results from the county. Uploaded results to FAST. Sent final tally to the county.
- Received notice from state that N.J.A.C. 5:30 was up for re adoption.

### **Old Business**

Commissioners reviewed the Project Status report. Recalls on the Silverado and the Tahoe have been completed.

### **New Business**

The meeting was turned over to the District Clerk for the purpose of starting the annual elections of the Board and appointments. The reorganization meeting then proceeded. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by Commissioner Cook and seconded by Commissioner Caggiano and carried. The meeting was turned over to Commissioner Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Crownover, seconded by Commissioner Caggiano to elect Commissioner Cook. All in favor.

Motions were duly made, seconded, and carried in connection with the following:

Treasurer of the BOFC District 1  
District Clerk  
Auditor  
Lawyer

Michael Caggiano  
Denise Phostole  
LVH LLC. Lynch, Vinci and Higgins  
Anthony Bucco (JMHW.A.P.C)

Fire Official  
Payroll Company  
Newspapers  
Insurance

Acting FO Ron Baldwin  
ADP  
Daily Record, Citizen  
Holmes and McDowell

The following appointments were made:  
Department Buildings and Grounds

Commissioners Cook and Bitterle

Service contractors:

Alarm systems  
Landscaping  
Radios  
Custodians  
Generators  
Plowing  
Pest Control  
Truck M&R

Be Safe Security  
Wick Services Inc.  
Northeast communications  
M.O. Cleaning Services  
RJ Control, Kraft Power  
ALM  
Western Pest  
NJEV, Nationwide, Fire & Safety Services

There is a difference in the list originally received for LOSAP for 2022 and the list that was just received. Commissioner Caggiano will reconcile the differences. On motions and made and passed the Commissioners passed resolutions to appoint Jared Piwowarski to the position of fire inspector and to increase the salaries of both the Fire Official and the inspectors retroactive to March 1, 2023.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Cook seconded by Commissioner Crownover Cook and carried. Meeting was adjourned by the Commissioner Lewis at 9:29 P.M.

Respectfully Submitted



Denise Phostole

District 1 Clerk Montville Township BOFC District One

Montville Township Fire District No. 1  
Montville N.J. 07045

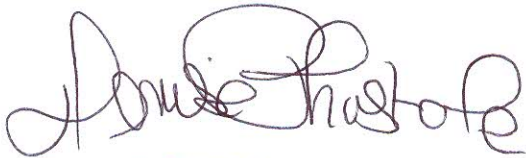
**RESOLUTION TO APPOINT JARED PIWOWARSKI TO THE POSITION OF FIRE INSPECTOR  
MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1**

**WHEREAS**, Fire Official Ron Baldwin has recommended that Jared Piwowarski be appointed to the position of Fire Inspector for the Montville Fire Prevention Bureau, District 1

**WHEREAS**, the Montville Board of Fire Commissioners agrees with his recommendation

**NOW THEREFORE BE IT RESOLVED** by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that Jared Piwowarski is hereby appointed to the position of Fire Inspector effective March 9, 2023, at a rate of \$20.00 per hour.

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held March 9, 2023.



Denise T. Phostole  
District 1 Clerk  
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN	ABSENT
Carl Lewis	X			
Michael Caggiano	X			
Robert Cook	X			
Donald Crownover	X			
Edward Bitterle	X			

MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1

RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1, TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING RONALD BALDWIN TO THE POSITION OF ACTING FIRE OFFICIAL FOR THE MONTVILLE FIRE DISTRICT 1 EFFECTIVE FEBRUARY 20, 2023

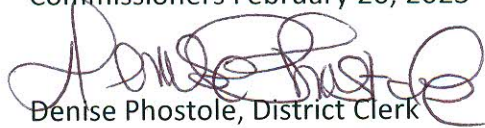
**WHEREAS**, The Board of Fire Commissioners of Fire District 1, Montville Township, NJ have a need to fill the position of Fire Official effective February 20, 2023; and

**WHEREAS**, The Board of Fire Commissioners have interviewed prospective candidates and have offered the job of Acting Fire Official to Ronald Baldwin, currently serving as a fire inspector for the district; and

**WHEREAS**, The board of Fire Commissioners District 1 Montville Township NJ has done due diligence and determined that Ronald Baldwin is qualified to serve in the position of Fire Official;

**NOW THEREFORE BE IT RESOLVED** by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey that Baldwin is appointed by the Board to the position of Fire Official effective February 20, 2023, with an hourly rate of \$20.00 per hour.

It is hereby certified that this is a true copy of the resolution adopted by the Board of Fire Commissioners February 20, 2023



Denise Phostole, District Clerk  
Montville Board of Fire Commissioners, District 1

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NAME	YES	NO	ABSENT
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Edward Bitterle	X		

Montville Township Fire District No. 1  
Montville N.J. 07045

**RESOLUTION SETTING RETROACTIVE RATE OF PAY FOR FIRE OFFICIAL AND FIRE INSPECTORS**  
**MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1**

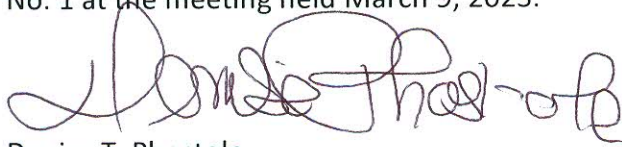
**WHEREAS**, the Board of Fire Commissioners sets the rates of compensation for employees not covered by Collective Bargaining Agreements, and

**WHEREAS**, funds exist to compensate these employees as the Board has directed herein.

**NOW THEREFORE BE IT RESOLVED** by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that the following hourly rates of pay shall be implemented retroactive to March 1, 2023:

Fire Official \$24.00 per hour  
Fire Inspector \$20.00 per hour

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this is a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held March 9, 2023.



Denise T. Phostole  
District 1 Clerk  
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN	ABSENT
Carl Lewis	X			
Michael Caggiano	X			
Robert Cook	X			
Donald Crownover	X			
Edward Bitterle	X			