

March 10, 2022

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. This meeting is being held within the regulations and recommended guidelines of the State of New Jersey and the Township of Montville as pertains to the Covid19 virus. Meeting was called to order at 7:22 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Don Crownover; Fire Chief Ron Baldwin; Fire Official Alex Phostole; Denise Phostole District Clerk.

Minutes

The minutes of the meeting of February were read and accepted as corrected. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Cook, seconded by Commissioner Crownover, and carried:

Disbursements March 2022	
Administration	\$ 4,488.86
M&R	\$ 24,460.44
Insurance	\$ 6,690.88
Supplies	\$ 999.87
Dues	\$ 150.00
Purchases	\$ 580.00
Training	\$ 240.00
Utilities	\$ 4,496.11
UFSA	\$ 2,136.49
Total Disbursements:	\$ 44,242.65

Commissioner Caggiano reported that the Lakeland operating account was closed. The commissioners reviewed the bank statements and the budget. Motion to accept financial report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

Chief's Report

Chief reported that there were 18 fire calls for the month of February, bringing the year-to-date fire calls to 31, and the total year to date activities to 58. The Chief reported that there are many NFPA changes and updates. Everybody on scene must be FF1 certified. Facial hair is a

violation of OSHA. There is also updated information for equipment and air packs, etc. The litter wheel was used during a Pyramid Mountain rescue and worked well. The door on 352 is being repaired. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official Phostole reported that there was a total of 7 home inspections for the month of February. Revised plan was received for the property on 202 adding another entrance. Plan was received for the old Spero Metal building on the corner of River Road and Skyline Drive. Fire Official is working on 55 River. Discussed Lazar and the maintenance area at the school. First Aid Squad will be inspected next week. State check was received. Motion to accept Fire Official's report was made by Commissioner Caggiano; seconded by Commissioner Crownover and carried.

Correspondence

- Received proposal from AC Daughtry for Fob/Access system
- Received invoice from Foundation Security
- Election results sent to the County
- Received invoices from ALM
- Signed contract sent to Wicks for yearly contract for lawn cutting services

Old Business

Commissioners reviewed the Project Status report. A motion was made by Commissioner Cook, seconded by Commissioner Crownover to award the contract for the Fob/Access system to AC Daughtry. Motion was passed three ayes, one absent and one abstention.

New Business

The meeting was turned over to the District Clerk for the purpose of starting the annual elections of the Board and appointments. The reorganization meeting then proceeded. On the request for nominations for Chairman of the Board, motion to nominate Carl Lewis was made by Commissioner Cook and seconded by Commissioner Crownover and carried. The meeting was turned over to Commissioner Lewis who requested nominations for Vice Chairman. A motion was made by Commissioner Crownover, seconded by Commissioner Cook to elect Commissioner Purnell. All in favor.

Motions were duly made, seconded and carried in connection with the following:

Treasurer of the BOFC District 1	Michael Caggiano
District Clerk	Denise Phostole
Auditor	LVH LLC. Lynch, Vinci and Higgins
Lawyer	Anthony Bucco (JMHW.A.P.C)
Fire Official	Alex Phostole
Payroll Company	ADP
Newspapers	Daily Record, Citizen
Insurance	Holmes and McDowell

The following appointments were made:
Department Buildings and Grounds

Commissioners Cook and Crownover

Service contractors:

Alarm systems

Landscaping

Radios

Custodians

Generators

Plowing

Pest Control

Truck M&R

Art Daughtry Inc.

Wick Services Inc.

Northeast communications

Silver Star

RJ Control, Kraft Power

ALM

Western Pest

NJEV, Nationwide, Fire & Safety Services

Commissioners discussed radio issues still in effect. Pine Brook is having difficulty with the radios. This will be further discussed at the Joint Commissioners Meeting.

Adjournment

Motion to adjourn meeting was made by Commissioner Crownover seconded by Commissioner Cook and carried. Meeting was adjourned by Chairman Lewis at 9:05 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC

District One