

## January 12, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Donald Crownover, Edward Bitterle; Chief Jim Longobardi; Fire Official Pablo Bonilla; Denise Phostole District Clerk, John McGorry and Peter Becan, Michael Cowley and Alex Phostole.

### Minutes

The minutes of the meeting of December were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### Public Comment

Mr. Becan addressed the Commissioners regarding two emails and a phone call that he made with a question for the Fire Prevention bureau. No one responded. Fire Prevention looked into the matter.

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried:

Disbursements January 2023	
Administration	\$1,892.36
M&R	\$20,090.59
Supplies	\$311.77
Purchases	\$6,095.00
Utilities	\$3,258.09
Benefits	\$2,267.00
UFGA	<u>\$2,531.07</u>
	\$ 36,445.88

Commissioner Caggiano reported that he would be meeting with ION Bank investment on Tuesday January 17<sup>th</sup>. He will be moving the Columbia Bank Small Business Money Market account to ION. The ION Bank savings will be rolled over to the ION Bank checking account. The Blue Foundry Small Business checking account will be closed and the money rolled into the Blue Carbon Edge checking account. The insurance and registration cards for the vehicles have been received and handed over to the Chief. Motion to accept financial report was made by Commissioner Bitterle; seconded by Commissioner Crownover and carried.

### **Chief's Report**

Chief reported that there were 15 fire calls for the month of December, bringing the year-to-date fire calls to 215, and the total year to date activities for 2022 to 317. Chief reported that the men had a problem with the single seater ATV (6X6) on the mutual aid call to Kinnelon. The Commissioners requested that the Chief get quotes to replace the vehicle. The new ones are a 4-stroke and not a 2-stroke engine. The equipment mounting on the ladder truck will take place next week. The door on 352 still needs repair. Motion to accept Chief's report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Fire Official's Report**

Fire Official Bonilla reported that there was a total of 5 home inspections for the month of December. Fire Official Phostole reported that the inspections for end of year were all completed for the LHUs; the bureau completed 127 of the 140 registrations in town. Fire Official Phostole thanked the Board for the opportunity to work in Montville. Fire Official Bonilla presented Michael Cowley to the Board for their approval to hire as a part time Fire Inspector. Motion to accept the appointment of Michael Cowley to the position of Fire Inspector. All in favor. Motion to accept Fire Official's report was made by Commissioner Crownover; seconded by Commissioner Bitterle and carried.

### **Correspondence**

- Received invoice from Dino George to replace power supply on commissioner's computer
- Received invoices from ALM
- Notice from Chief Caggiano changing time of nightly test
- Received request to take minutes at Joint Meeting on January 25<sup>th</sup>
- Received invoices from cleaning service
- Sent Open Public meeting notices to papers
- Sent Budget (Introduced and Approved) to Town and Website
- Received notices from the State regarding the elections

### **Old Business**

Commissioners reviewed the Project Status report. Discussed use of Chief's car.

### **New Business**

Motion made to appoint Michael Cowley to the position of Fire Inspector. Check for information on electronic signs. Went over the proposal from Nancy Sargeant on recruiting.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Cook seconded by Commissioner Crownover and carried. Meeting was adjourned by the Commissioner Lewis at 9:43 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC District One

Montville Township Fire District No. 1  
Montville N.J. 07045

**RESOLUTION TO APPOINT MICHAEL COWLEY TO THE POSITION OF FIRE INSPECTOR  
MONTVILLE FIRE PREVENTION BUREAU, DISTRICT 1**

**WHEREAS**, Fire Official Pablo Bonilla has recommended that Michael Cowley be appointed to the position of Fire Inspector for the Montville Fire Prevention Bureau, District 1

**WHEREAS**, the Montville Board of Fire Commissioners agrees with his recommendation

**NOW THEREFORE BE IT RESOLVED** by the Montville Board of Fire Commissioner, District 1, County of Morris, State of New Jersey, that Michael Cowley is hereby appointed to the position of Fire Inspector effective January 12, 2023 at a rate of \$18.00 per hour.

I Denise T. Phostole, District Clerk to the Commissioners of Montville Fire District No. 1, hereby certify that this a true copy of the Resolution Adopted by the Commissioners of Fire District No. 1 at the meeting held January 12, 2023.



Denise T. Phostole  
District 1 Clerk  
Montville Township BOFC District 1

Commissioner	YES	NO	ABSTAIN
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Edward Bitterle	X		