

## February 9, 2023

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:08 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Donald Crownover, Edward Bitterle; Chief Jim Longobardi; Fire Official Pablo Bonilla; Denise Phostole District Clerk and John McGorry.

### Minutes

The minutes of the meeting of January were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### Public Comment

John McGorry thanked Commissioner Caggiano for his assistance with bank accounts.

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Bitterle, seconded by Commissioner Crownover, and carried:

Disbursements February 2023	
Administration	\$ 2,740.99
Buildings and Grounds	\$ 1,617.38
Professional Services	\$ 750.00
Equipment repairs	\$ 220.00
Insurance	\$ 9,034.52
Purchases	\$ 18,958.83
Utilities	\$ 5,061.89
UFSA	\$ 1,738.69
Total Disbursements:	\$ 40,122.30

Commissioner Caggiano reported that transfers had been made from the ION operating account to the ION savings account and from the ION savings account back to the ION operating account. Motion to accept financial report was made by Commissioner Cook; seconded by Commissioner Bitterle and carried.

### Chief's Report

Chief reported that there were 20 fire calls for the month of January, bringing the year-to-date fire calls to 20, and the total year to date activities to 28. Chief and commissioners discussed insurance coverage for non-essential activities. Radio service for Mars Court was discussed. Northeast Communication discovered that the modem at Montgomery had been unplugged.

The BOE had changed the IP address and Northeast could not remotely check the system. Motion to accept Chief's report was made by Commissioner Crossover; seconded by Commissioner Bitterle and carried.

### **Fire Official's Report**

Fire Official Bonilla reported that there was a total of 9 home inspections for the month of January. Inspections have been completed at Marotta's. Training is ongoing and the department is pursuing past due payments. Inspector Cowly works 10-12 hours a week and being trained on the filing system and ESP. He has been cleared to do inspections on his own. Violations have been issued to Locanda Vecchia for silencing of alarms and not evacuating as well as for the sprinkler system. Motion to accept the Fire Official's report was made by Commissioner Crossover; seconded by Commissioner Cook and carried.

### **Correspondence**

- Received invoices from Lil Geeks, Northeast Communications, ALM, Go Daddy, Cleaning services, Fire and Safety Services.
- Joint meeting has been cancelled; advertised meetings 2023: 4/26; 7/26; 10/25; 1/24/24 7:00 PM station 1 Pine Brook
- Emails from Go Daddy regarding renewals.
- Tree and fence update station 1 from Commissioner Bitterle starting work 2/28/23. Fence contractor was on site today.
- Received contribution list for LOSAP
- Email regarding elections sent to Pine Brook; not our district.
- Sent election notice to the paper, town, police department, station 3, library and website.
- Received emails from the County Board of Elections – Voter's list – took ballots to be printed and delivered them to Morristown. Picked up orange bag. Printed Provisional ballots and election book.
- Sent adopted budget to the town.
- Received email from the Chief of police regarding a change in the time of the nightly test.

### **Old Business**

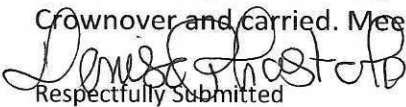
Commissioners reviewed the Project Status report. Discussed use of Chief's car. The Chief's car is an incident command vehicle and as such should be left in an area accessible to the person in command should the need arise. The Chief is entitled to use the vehicle in town locally, however not to take out of town unless for a night where there is a meeting of Joint Chiefs scheduled.

### **New Business**

Need to set up an appointment with Val Tec to repair the door on 352.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Cook seconded by Commissioner Crossover and carried. Meeting was adjourned by the Commissioner Lewis at 9:29 P.M.

  
Respectfully Submitted

Denise Phostole District 1 Clerk Montville Township BOFC District One