

## December 8, 2022

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Fire House, Post Office, Library, the Court House, mailed to the Daily Record, and placed on file at the Township Clerk's Office and on the public notice website for the Montville BOFC District1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:01 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Donald Crownover, Edward Bitterle; Chief Ron Baldwin; Fire Official Alex Phostole; Denise Phostole District Clerk, John McGorry, Roger Atkinson and Deputy Chief Jim Longobardi.

### Minutes

The minutes of the meeting of November were read and accepted as read. Motion to accept made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Crownover, seconded by Commissioner Bitterle, and carried:

Disbursements December 2022	
Administration	\$ 3,797.54
Benefits	\$ 3,713.88
M&R	\$ 6,795.44
Insurance	\$ 2,471.80
Purchases	\$ 11,234.52
Professional Services	\$ 188.50
Supplies	\$ 27,745.83
Utilities	\$ 4,846.92
UFSA	\$ 2,198.02
Total Disbursements:	\$ 62,992.45

Commissioner Caggiano reported that Deputy Chief Longobardi has accruals for this year. Commissioner Bitterle suggested that the commissioners check into using Fidelity Investments on line bank; they are FDIC secured. Commissioner Caggiano will check with the accountants. Motion to accept financial report was made by Commissioner Bitterle; seconded by Commissioner Cook and carried.

### Chief's Report

Chief reported that there were 15 fire calls for the month of November, bringing the year-to-date fire calls to 200, and the total year to date activities to 294. The Chief reported that Conner Olsen passed written FF1. Santa Run will be December 17<sup>th</sup>. The Department Christmas

party will be on December 18<sup>th</sup>. The Department will attend the Christmas tree lighting at town hall and an event at Conduro's. Department elections took place. Jim Longobardi is Chief, Ron Baldwin Deputy Chief, Battalion Chiefs are Carol DaCosta and Allen Cook. Commissioner Cook is checking on the breakaway hoses. New commercial grade hoses are required. Air ejector is not working on 351. Discussion of use of Chiefs car and the purchasing of another vehicle. Clerk to see what District 2 and 3 do regarding the Chiefs car. Motion to accept Chief's report was made by Commissioner Crownover; seconded by Commissioner Cook and carried.

### **Fire Official's Report**

Fire Official Phostole reported that there was a total of 8 home inspections for the month of November. Fire Official reported that they had inspected nine township buildings, six LHUs, and fixed the Knox Box at the barn theater. Added one LHU with the State - surgical center. Fire Official spoke to zoning on the issue with the food trucks. They require permits each time they operate, and they need to be inspected. The Fire Official will take action with the town if the town does not inform them that the trucks are operating. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Crownover and carried.

### **Correspondence**

- Received shared services invoice from District 3
- Received invoice from NJ Door Works.
- Received snow plowing contract ALM no change. Sign and return.
- Received Township resolution authorizing commissioner stipends.
- Received renewal notification for Domain and hosting Go Daddy
- Received numerous requests for bid results.

### **Old Business**

Commissioners reviewed the Project Status report. The ongoing issue regarding the bear bar at station two was discussed.

### **New Business**

On a motion made and passed the commissioners authorized the use of station two by Elizabeth Fox Court on January 21<sup>st</sup>, Lina Coleman on January 7<sup>th</sup>, and Kayte Epperly on February 18<sup>th</sup>. The commissioners passed a resolution to appoint Juan Pablo Bonilla to the position of Fire Official effective January 1<sup>st</sup>, 2023. Allocation and disbursement of the clothing allowance was discussed.

### **Adjournment**

Motion to adjourn meeting was made by Commissioner Crownover seconded by Commissioner Bitterle and carried. Meeting was adjourned by the Commissioner Lewis at 10:11 P.M.

Respectfully Submitted,



Denise Phostole

District 1 Clerk

Montville Township BOFC District One

MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1

RESOLUTION OF THE MONTVILLE BOARD OF FIRE COMMISSIONERS DISTRICT 1, TOWNSHIP OF MONTVILLE, COUNTY OF MORRIS, STATE OF NEW JERSEY APPOINTING JUAN PABLO BONILLA TO THE POSITION OF FIRE OFFICIAL FOR THE MONTVILLE FIRE DISTRICT 1 EFFECTIVE JANUARY 1, 2023

**WHEREAS,** The Board of Fire Commissioners of Fire District 1, Montville Township, NJ have received a letter of resignation from the current Fire Official effective December 31, 2022; and

**WHEREAS,** There exists a need to appoint and fill the vacancy; and

**WHEREAS,** The Board of Fire Commissioners have interviewed prospective candidates and have offered the job to Juan Pablo Bonilla, currently serving as a fire inspector for the district; and

**WHEREAS,** The board of Fire Commissioners District 1 Montville Township NJ has done due diligence and determined that Juan Pablo Bonilla is qualified to serve in the position of Fire Official;

**NOW THEREFORE BE IT RESOLVED** by the Montville Board of Fire Commissioners, District 1, Township of Montville, County of Morris, State of New Jersey that Juan Pablo Bonilla is appointed by the Board to the position of Fire Official effective January 1, 2023, with an hourly rate of \$20.00 per hour.

It is hereby certified that this is a true copy of the resolution adopted by the Board of Fire Commissioners December 8, 2022



Denise Phostole, District Clerk

Montville Board of Fire Commissioners, District 1

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NAME	YES	NO	ABSENT
Carl Lewis	X		
Michael Caggiano	X		
Robert Cook	X		
Donald Crownover	X		
Edward Bitterle	X		