

June 14, 2018

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Chairman Lewis, who presided. Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Robert Purnell, Michael Caggiano, Robert Cook, and Stephen Schmidt; Fire Official Joseph Serrecchia; Chief Ron Baldwin and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of May were read and accepted as corrected. Motion to accept made by Commissioner Purnell, seconded by Commissioner Schmidt and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Schmidt, seconded by Commissioner Purnell, and carried:

Disbursements June 2018	
Administration	\$ 2,562.00
Professional fees	\$ 6,701.50
Supplies	\$ 249.63
Purchase	\$ 420.00
M&R	\$ 2,601.00
Utilities	\$ 2,420.94
UFSA	\$ 3,385.00
Total Disbursements:	\$ 18,340.07

Commissioner Caggiano reported that the commissioners received reimbursement from Santander bank for the interest withheld in error for both 2016 and 2017. LOSAP report has been given to the commissioners to review. Approval to take place at next regular meeting. Commissioners reviewed budget year to date. No major differences in any of the accounts. Motion to accept the financial report was made by Commissioner Schmidt; seconded by Commissioner Cook, and carried.

Chief's Report

Chief reported that there were 31 activities for the month of May bringing the total for the year to 159; 120 of which were fire calls. Chief reported that the dual dispatch for Pinebrook has ended; dual dispatch for Towaco still in place. The air packs have not been received yet. Progress has been made on the new R-1; it has been all framed out. There was a hiker rescue on Pyramid Mountain. There are two more training classes scheduled. The department will be doing fire watch at the 4th of July fireworks. 350 is

out of service due to a malfunctioning of the hydraulic system – similar to but not related to the last repair. The truck is currently at Seagrave. Truck 354 will be sent out for repairs after fire watch. LOSAP report turned in to Commissioner Caggiano. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Caggiano and carried.

Fire Official's Report

Fire Official Serrecchia reported that there was a total of 14 home inspections for the month of May. Fire Official reported that William Mason School is having a fire alarm panel installed. There is a meeting scheduled for August 29 with teachers and staff at the high school to review and discuss violations found on inspection to make sure that they do not reoccur. New code books have been ordered but will not be available until July. Permits have been issued to the schools for roofing. Still waiting on the township lawyer to review and approve the ordinance for the state fees. The fire prevention webpage is being worked on and hope to be completed shortly. Motion to accept the Fire Officials report was made by Commissioner Purnell; seconded by Commissioner Schmidt, and carried.

Correspondence

- Received numerous emails regarding the radio repairs
- Received minutes from the Joint Commissioners meeting held in Towaco on April 25, 2018
- Received email from the town regarding Montville Day scheduled for October 14, 2018.
- Received the invoice for shared costs for lawyer for the radio contract.
- Sent ordinance to town to change permit fees to correspond with the state.

Old Business

The key fob for Cain and Sons has been deactivated. City Fire to service fire extinguishers for all fire houses going forward.

New Business

The 2017 audit was reviewed and on a motion made by Commissioner Purnell, seconded by Commissioner Cook and passed the commissioners accept the audit and the findings of the auditor. A copy of the audit, resolution, affidavit and synopsis of audit will be sent to the state and the township by the clerk. Phones at station one are not working. Commissioner Cook to check into repairs. Siren at station two is not working. Commissioners discussed contacting Northeast to spec new encoders. Flag pole at station two in need of replacement. Commissioner Lewis will contact Apollo for pricing. Commissioner Purnell reported that the park commission is working on marking the trails at Pyramid Mountain and expanding access for the quad.

Adjournment

Motion to adjourn the meeting was made by Commissioner Caggiano and seconded by Commissioner Cook, and carried. Meeting was adjourned by Chairman Lewis at 8:35 PM.

Respectfully Submitted,



Denise Phostole
District 1 Clerk
Montville Township BOFC
District One