

October 12, 2017

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:00 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Purnell, Robert Cook; Fire Official Joseph Serrecchia; Chief Alan Cook and Denise Phostole, District Clerk.

Minutes

The minutes of the meeting of September were read and accepted as read. Motion to accept made by Commissioner Purnell; seconded by Commissioner Cook and carried.

Public Comment

None

Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements October 2017

Administration	\$	1,645.07
Purchases	\$	14,148.00
Supplies	\$	311.05
M&R	\$	3,409.66
Utilities	\$	1,641.67
Travel	\$	396.00
Office	\$	278.16
UFGA	\$	<u>3,206.02</u>
Total Disbursements:	\$	25,035.63

The 2017 budget was reviewed by those present. Discussion regarding year end balances of several accounts which may be over budget. There are no transfers this month. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

Chief's Report

Chief reported that there were 21 activities for the month of September bringing the total for the year to 207; 149 of which were fire calls. The truck committee is reviewing the bid specs. The meeting is to be Monday October 16, after which they will take the information to the lawyer for additional review. The department will be at Montville Day on October 14, and is also having an open house on October 22 at station one. They have requested the use of the Parsippany fire prevention trailer for the open house. Parsippany has requested that we give them a COI. Commissioner Caggiano to contact our insurance

company. Motion to accept the Chief's report was made by Commissioner Cook, seconded by Commissioner Purnell and carried.

Fire Official's Report

Fire Official Serrecchia reported that inspections are getting done. There were a total of 12 home inspections for the month of September. The ordinances and fee increase have been adopted by the town at the October 10th meeting. The township committee did not have any comments or questions regarding the ordinances and the increase at the October meeting. Township committee thanked the men for attending the meeting and showing their support. State fees have also gone up. Permits have been sent out for Montville day. There is no charge as this is a town event. Commissioner Lewis has applied for RIMS access, and once he has received his access code Fire Official Serrecchia will add him as administrator. Motion to accept the Fire Officials report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

Correspondence

- Sent bios to Township Clerk Leena Abaza with years of service for members with 30+ years of service.
- Received correspondence from Tony Bucco regarding filling vacancies on the board.
- Township requested copy of COI for non-profits for Montville Day.
- Truck bid received from Tony Bucco with comments and recommendations.
- Requested a COI for the use of Parsippany's fire prevention trailer for the open house.
- Email from John Connelly inquiring about radio reception

Old Business

Discussion regarding radio reception. Radios tested with 700 band from the state. Worked outside, not inside building. Our portables are not capable of receiving 700 band frequency. Radios would need to be replaced. Radios will be discussed at the Joint Commissioners meeting at the end of the month. Paperwork needs to be changed at Optimum to appoint a commissioner as contact. Commissioner Cook will be meeting with the architect to review a conceptual plan for a building to replace station one.


New Business

Commissioners reviewed the Accident and Sickness policy. Motion was made by Commissioner Purnell, seconded by Commissioner Caggiano to increase policy limits from \$10,000 to \$100,000 on the medical coverage, and the income continuation from \$100 to \$500 per week. All in favor. Commissioner Caggiano will do a comparison of costs per person for LOSAP, uniforms and insurance. Commissioners discussed the clothing allowance. Commissioner Lewis reported that he was asked if the commissioners would be willing to assist company two redo the meeting room at station two. Commissioners would like to see a proposal and the costs.

Adjournment

Motion to adjourn the meeting was made by Commissioner Purnell and seconded by Commissioner Cook, and carried. Meeting was adjourned by Vice Chairman Lewis at 9:28 PM.

Respectfully Submitted,


Denise Phostole

District 1 Clerk
Montville Township BOFC
District One