

## **February 15, 2017**

The Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of this meeting which was rescheduled from February 9 due to inclement weather. The notice was posted on the bulletin board at the Municipal Building, and placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

### **Call to Order**

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 5:40 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

### **Roll Call**

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Robert Purnell; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

### **Minutes**

The minutes of the meeting of January were read and accepted as read. Motion to accept made by Commissioner Cook; seconded by Commissioner Purnell and carried.

### **Public Comment**

None

### **Financial Report**

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements February 2017		
Administration	\$	3,707.62
Office Expense	\$	50.07
M&R	\$	4,088.51
Insurance	\$	1,713.00
Utilities	\$	3,020.97
Purchases	\$	300.00
UFSA	\$	<u>3,109.57</u>
Total Disbursements:	\$	15,989.74

Commissioner Caggiano reported signature cards still need to be updated at Connect 1. There is a CD coming due at Connect 1 on February 23, 2017. The 2017 budget was reviewed. Commissioner Caggiano has sent 2016 financial records to the auditor. Motion to accept the financial report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

### **Chief's Report**

There were 19 activities for the month of January bringing total for the year to 19; 11 of which were fire calls. The Chief reported that the bid specs are now complete for the new rescue truck. Specs will be sent to the lawyer for review. The new trailer has been received. The sale of the old trailer has not been completed yet. Motion to accept the Chief's report was made by Commissioner Purnell, seconded by Commissioner Cook and carried.

## **Fire Official's Report**

Fire Official reported that all is going well with inspections. There was a total of 6 home inspections for the month of January and one plan review. Fire Official reported that the Fire Prevention Bureau had been audited by the State of NJ Division of Fire Safety during a monitoring visit in January; state found that the LEA operation and Code enforcement activities are consistent with the standards of the Uniform Fire Code. The state commended Fire Official Serrecchia on this accomplishment. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

## **Correspondence**

- Received request for use of Company 2 on 2/12/2017 from Zachary Raphael.
- Received an application for membership from Matthew Lehner
- Received the minutes from the Joint Commissioners meeting held on January 25,2017
- Received a quote for repairs to the radio, grounding and battery backup from Pinnacle via District 3.
- Received COI from the girl scouts for use of premises.
- Received renewal contracts from Wicks for grounds maintenance and Pinto for trash removal.
- Received letter from the State of NJ Division of Fire Safety regarding the results of the state visit to the Fire Prevention Bureau.

## **Old Business**

The commissioners reviewed and discussed the quote from Pinnacle regarding the repairs that need to be done to the radio. Motion was made by Commissioner Cook, seconded by Commissioner Purnell to have the repairs made based on the quote received; cost to each fire district \$4,674.27. All are in favor. Commissioner Purnell reviewed the correspondence between the commissioners and the owners of the Penick property. There has not been any favorable response on their part. Matter is currently tabled. Commissioner Purnell reviewed the problem regarding access to Pyramid Mountain. Meeting needs to be arranged with the park commission and freeholders.

## **New Business**

Chief Cook presented an application for membership for Matthew Lehner. Motion was made to accept his application. All are in favor. Permission was previously granted to Zach Raphael for use of Company 2 on February 12. Clerk to return deposit. Motion to adjourn meeting was made by Commissioner Purnell, seconded by Commissioner Cook and carried. Meeting was adjourned by Vice Chairman Lewis at 7:14 P.M.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One