

## April 13, 2017

The Vice Chairman announced that as required by The Open Meetings Act, adequate notice of this meeting has been provided which notice specified time and place of meeting. The notice was posted on the bulletin board at the Municipal Building and mailed to the Daily Record and the Citizen, placed on file at the Township Clerk's Office, and on the public notice website for the Montville BOFC District 1.

### Call to Order

Minutes of the meeting of the Board of Fire Commissioners of District # 1, Montville Township, held at the Firehouse 86 River Road, Montville, N.J. Meeting was called to order at 7:05 P.M. by Vice Chairman Lewis, who presided. Vice Chairman Lewis pointed out the Fire Exits.

### Roll Call

Those present were: Commissioners Carl Lewis, Michael Caggiano, Robert Cook, Robert Purnell; Chief Alan Cook; Fire Official Joseph Serrecchia, and Denise Phostole, District Clerk.

### Minutes

The minutes of the meeting of March were read and accepted as amended to read Connect 1 bank CD was rolled over; removal of appointment of Michael Barton as Engineer Consultant. Motion to accept made by Commissioner Purnell; seconded by Commissioner Cook and carried.

### Public Comment

None

### Financial Report

The Treasurer gave the financial report and presented the bills for payment; the vouchers were reviewed by the commissioners and paid as follows on a motion made by Commissioner Purnell, seconded by Commissioner Cook, and carried:

Disbursements April 2017	
Administration	\$ 1,910.52
Insurance	\$ 24,492.00
M&R	\$ 4,900.85
Professional Services	\$ 553.50
Supplies	\$ 86.50
Purchase	\$ 3,526.67
Utilities	\$ 3,250.91
UFSA	\$ 3,678.57
Total Disbursements:	\$ 42,399.52

The 2017 budget was reviewed by those present. The 2016 audit has still not been completed; auditor has not received information that he needs from the state. There are two CD's coming due at Lincoln Park in May. Motion to accept the financial report was made by Commissioner Purnell; seconded by Commissioner Cook, and carried.

### Chief's Report

There were 22 activities for the month of March bringing the total for the year to 56; 36 of which were fire calls. The Chief reported that the repairs to the ladder truck have been completed. The truck is now undergoing its yearly inspection. In total the truck has been out of commission for four months. Chief is moving the Young to station two. When the ladder (350) is returned it will be at station three along with trucks 351 and 353. Chief is

hoping that the ladder truck will be driven back to Montville upon completion of the repairs and inspection. Motion to accept the Chief's report was made by Commissioner Caggiano, seconded by Commissioner Purnell and carried.

### **Fire Official's Report**

Fire Official Serrecchia reported that all is going well with inspections. There were a total of 9 home inspections for the month of March. The Sperro building has been sold. Fire Official Serrecchia reported that he had to move the meeting of the Joint Uniform Fire Code Review Board from March 30 to April 27 to advertise as required by law. It will still be held at District 1 offices at 86 River Road at 7:00 pm. District three has contacted their lawyer and it was determined that the meeting was subject to the Open Public Meeting Act. Motion to accept Fire Official's report was made by Commissioner Cook; seconded by Commissioner Purnell, and carried.

### **Correspondence**

- LGO's received from the township clerk. Deadline for completion extended to May 30.
- Received license plate from old trailer.
- Received certified letter from Home Depot. Sent to Pinebrook.
- Received phone call from Verizon regarding a claim for damaged overhead wires. Sent to Pinebrook.
- Sent response to Pinebrook from chief outlining radio dead zones in district one.

### **Old Business**

The commissioners discussed what still needs to be done to the radios. Commissioner Purnell will see if he can arrange a meeting with the park commission to discuss the issues in regards to vehicle access in the Pyramid Mountain area. Discussion regarding the Penick property and current owner (Unilever). Commissioners reviewed other options if they are unable to obtain a commitment for the purchase of part of the property. Commissioner Purnell has attempted to contact them again and has had no response. Clerk will pull copies of the surveys of the properties.

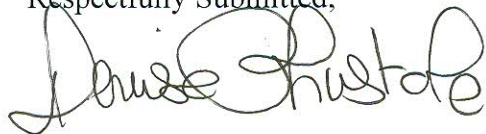
### **New Business**

Clerk to contact ALM regarding damage to the mailbox at station 2. Commissioner Cook will see if the generators at station one and two can be serviced by the same company; he will call to get pricing from both. Trailer title received – need to register and get plates. Commissioner Caggiano will check with the insurance company to see what the insurance requirements are, and return the old plates to DMV. Audit still not completed due to missing information from the state.

### **Adjournment**

Motion to adjourn the meeting was made by Commissioner Cook and seconded by Commissioner Purnell, and carried. Meeting was adjourned by Vice Chairman Lewis at 8:43 PM.

Respectfully Submitted,



Denise Phostole  
District 1 Clerk  
Montville Township BOFC  
District One